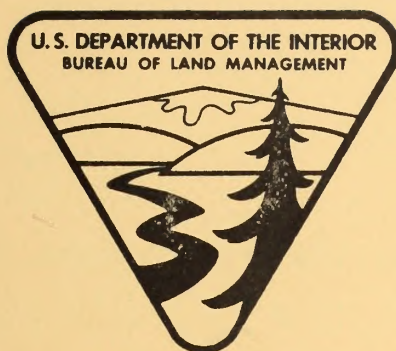


BLM LIBRARY



88043040

1970



1970

ANNUAL WORK PLAN

DIRECTIVES

PROPERTY OF
Bureau of Land Management
DSC LIBRARY

U.S. DEPARTMENT OF THE INTERIOR

BUREAU OF LAND MANAGEMENT

0
3
6
70



UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
WASHINGTON, D.C. 20240

IN REPLY REFER TO:

1631 (560)

JUN 24 1969

Instruction Memorandum No. 69-212

Expires: 6/30/70

To: SD's, SCD's, Mgr.-ESLO, D-BIFC, HE's, Mgr.-New Orleans Office

From: Associate Director

Subject: Fiscal Year 1970 Annual Work Plan Directives FD 7/25/69

The enclosed AWP Directives provide guidelines for preparation of your FY 1970 AWP-Operating Budgets. The table enclosed with the directives contains direct cost allocations by subactivity, permanent position ceilings, State Office controlled position ceilings, total man-months and travel ceilings.

BLM Manual 1631 - Annual Work Plan - Operating Budget provides complete instructions for preparation of the required forms and narratives to be used in the FY 1970 submission. A partial revision of Section 1634 - Work Category Definitions, gives detailed definitions of all PWE's, Release 1-542, dated 5/23/69.

Identify any instances where allocated resources (costs and manpower) are inadequate to accomplish your required on-going work and specific commitments listed in the Program Advices as modified by these Directives. Do not prepare AWP's with "built in deficits." Narratives should fully explain which work commitments will be foregone due to inadequate resources, and the impact of this on the total State program.

A checklist of items requested in the AWP Directives and the BLM Manual 1631 has been provided to aid you in preparation of your submission. Provide the information requested, mark the item on the checklist and enclose a copy of the marked-up checklist with your AWP submission. All requirements of BLM Manual 1631 must be met.

The allocation of total direct man-months (permanent and temporary) for each State is based on FY 1969 experience adjusted for increased positions. It is designed to stay within Bureau-wide fund availability.

Bureau of Land Management
Library
Bldg. 50, Denver Federal Center
Denver, CO 80225

The cost distribution is based on the amended President's Budget since the Senate and House have not yet acted on our appropriations bill. You will be advised when action is complete. Since Congressional action is late this year, there is a possibility that we may be required to operate on a continuing resolution as of July 1. Separate continuing resolution instructions will be issued if necessary.

The total AWP submission will be sent to the Denver Service Center, Attention: Division of Financial Management, to be received there by 7/25/69.

John O. Row

Enclosure - 1970 AWP Directives

Distribution: w/encl

100 - 3

200 - 5

300 - 15

400 - 5

412 - 5

510 - 30

560 - 30

500, 520, 540, 140, 430

Denver CO 80528
July 20, 1969
Denver Federal Center
Division of Financial Management

FY 1970 AWP DIRECTIVES

TABLE OF CONTENTS

| | Page Number |
|---|-------------|
| Checklist | G-1 |
| Introduction | G-2 |
| Manpower Utilization | G-5 |
| Equipment Management | G-6 |
| Information and Public Affairs | G-7 |
| Research and Development | G-8 |
| Safety | G-11 |
| Training | G-12 |
| Title, Lease and Records Service and Land Classification and Mineral Examination | G-14 |
| Range Management | G-17 |
| Forestry | G-18 |
| Soil and Watershed Conservation | G-19 |
| Protection | G-21 |
| Recreation and Wildlife | G-22 |
| Program Services | G-23 |
| Cadastral Survey | G-24 |
| Cartographic Services | G-25 |
| Reimbursements | G-26 |
| Building and Recreation Construction and Maintenance | G-27 |
| PLDR&T | G-28 |
| Blister Rust and Forest Pest Control | G-29 |
| Cadastral Survey USFS | G-30 |
| Specific Directives | S-1 |
| Alaska | S-2 |
| Arizona | S-4 |
| California | S-8 |
| Colorado | S-12 |
| Idaho | S-17 |
| Montana | S-20 |
| Nevada | S-24 |
| New Mexico | S-26 |
| Oregon | S-29 |
| Utah | S-35 |
| Wyoming | S-38 |
| Eastern States Land Office | S-41 |
| New Orleans OCS Office | S-42 |
| Boise Interagency Fire Center | S-43 |
| Denver Service Center | S-44 |
| Portland Service Center | S-49 |

FY 1970 AWP DIRECTIVES

Checklist of Requirements

Complete this checklist and include as part of your AWP Submission.

| <u>Item</u> | <u>Check if Included</u> |
|---|--------------------------|
| 1. Complete forms and narratives as required by BLM Manual 1631.12C and D | |
| a. One copy each AWP for the State Office and each District or other office (Form 1630-1) | () |
| b. One copy of State Equipment Budget (Form 1610-20) | () |
| c. One copy of Table of Organization | () |
| d. Three copies of State consolidated narrative statements (BLM 1631.11D) | () |
| e. If appropriate, three copies of Project Schedules (Form 1610-21) and narrative | () |
| f. Submission dated, bound and organized into sets (BLM 1631.12C) | () |
| 2. Narrative Statements of the AWP as required by BLM Manual 1631.11D | |
| a. Table of Organization (1631.11D1) | () |
| b. Construction Project list (1631.11D2) | () |
| c. Work funded from sources other than direct appropriation list (1631.11D3) | () |
| 3. Safety Program implementation plan, Page G-11 | () |
| 4. Minimum bid evaluation cost estimate, Page G-14 | () |
| 5. Surface Protection Cost Table, Page G-15 | () |
| 6. List of planning units for URA and MFP completion, Page G-23 | () |
| 7. Fund breakdown between force account and contract work (PLDR&T), Page G-27 | () |
| 8. List of A&E Survey and Design projects, Page G-28 | () |

ANNUAL WORK PLAN DIRECTIVES

Introduction

1. Annual Work Plan Directives are composed of three major parts:
 - (1). General Directives (appropriate to all States)
 - (2). State Directives (appropriate to specific States only)
 - (3). Distribution of Funds and Permanent Positions, etc. (Table)
2. The AWP Directives continue the direction stated in the 1971 Program Advices and the Program Outlook Guide (BLM Manual 1603.) State Directors are to give specific attention to assuring that multiple-use responsibilities are carried out through properly balanced AWP's.
3. In general, most PAWP's were good and responsive to policy. Assume your PAWP is properly prepared and acceptable for conversion to the regular AWP format unless otherwise advised through the General Directives or Specific Directives. Charts or information items requested in the FY 1971 Program Advices need not be resubmitted unless specifically requested in Directives or in BLM Manual 1631. Any changes in the AWP's, particularly in unit accomplishments, from the data submitted on the FY 1970 PAWP Submission, which are not specifically requested in these AWP Directives, must be identified and explained in the narrative.
4. Commitments listed by State and by subactivity in these Directives and the PAWP Advices require specific emphasis.

Specific commitments and additional directives do not represent the complete BLM workload, but are minimum requirements that need special emphasis or clarification. New work and projects under a specific subactivity are identified. Continuing work discussed previously in the 1971 Program Advices, in memoranda, and at meetings is not reiterated in these directives. Such work will be planned in keeping with its place in the BLM Program. Existing deadlines and specific commitments will be met unless specific exceptions have been authorized. It is essential that the programs presented by the Director and approved by the Secretary and Congress now be developed in detail in Annual Work Plans. Progress will be measured throughout the fiscal year against these operating budgets.

5. Detailed instructions for the preparation of the Annual Work Plan - Operating Budget statements and forms are found in BLM Manual 1631. Be sure that revised Form 1630-1 is used. Review revised BLM Manual 1634 for work category definitions.

ANNUAL WORK PLAN DIRECTIVES (CONT.)

6. Capitalized, major noncapitalized equipment costs appear on the Equipment Budget, Form 1610-20, and Form 1630-1 in the "Total Cost by Program Period" field and Equipment Budget field.
7. Before the State AWP is submitted to the Denver Service Center for compilation, each State Director is responsible for (a) analyzing the consolidated State AWP submission to assure that all requirements of BLM Manual 1631 have been met; (b) that consolidated State narratives have been prepared for all activities and subactivities; (c) that the total costs and total man-months planned on all AWP's and Equipment Budgets do not exceed the costs and manpower allocated to his State by these Directives; and (d) assuring that all specific directives and commitments set forth in these AWP Directives are included for accomplishment in his State AWP or that the reasons for not including them are spelled out in the narrative.
8. States with "special project" areas will submit revised "Project Schedule" (Form 1610-21) and a concise narrative of the AWP for the year. Any changes in the plan which have occurred since the FY 1971 Program Submission was prepared will be entered in red. The Form 1610-21 will portray all costs, units, and man-months associated with the Special Project even though these same costs, units and man-months are included in the regular district AWP.
9. Once again, it is emphasized that during the operating fiscal year, accurate coding of time reports and obligation documents is mandatory. State Directors and district or other office managers are responsible for assuring that time reports and obligation documents for their organizational units are coded accurately under the cost accounting system.
10. Additional effort is needed to insure that all time and attendance reports and obligation documents reflecting costs of special projects are properly coded with the appropriate alpha special project code.
11. For the AWP submission, each State and District will prepare AWP's for only those costs distributed on the AWP Table which include equipment costs. The distributed cost allocations are based on the assumption that unliquidated obligations brought forward at July 1, 1969, will be equal to unliquidated obligations at June 30, 1970. Unliquidated obligations at June 30, 1969, by work code for all activities and subactivities will be furnished about August 1, 1969. Upon receipt of this data, each office will revise their AWP's as necessary to adjust planned costs to reflect carryover balances and anticipated changes in unliquidated obligations and stores, between June 30, 1969, and June 30, 1970, and to reflect the FY 1970 costs associated with these changes.

ANNUAL WORK PLAN DIRECTIVES (CONT.)

12. Personnel services costs will be based on the current general pay schedule which was effective July 7, 1968, (Salary Table 50). Prepare your AWP on this basis. If a general pay raise occurs during FY 1970, provisions for the added cost of such a raise will be discussed at the Fall and/or Spring Program Review Sessions.
13. In planned costs for units of the State Director's Office, L&M PM and LO Divisions, and Engineering Division will be shown under office code 910 in your AWP's. Actual work will be coded to the office designation listed in BLM Manual 1321.
14. Planned costs will be shown only at the subactivity/activity level on your AWP. For internal planning purposes, you should revise your planned costs by PWE to reflect the changes specified in these Directives.
15. As instructed in prior Advices and Directives, prepare your AWP's considering only the cost of actual man-months to be worked. The estimated costs of leave have been deducted from the cost allocations shown on the AWP spread sheet. Where States added positions to accommodate Job Corps employees, additional man-months have been provided. Total man-months have been reduced based on actual experience in FY 1969.
16. Field officials remain responsible for insuring that the Bureau's programs are carried out at the lowest possible cost and that obligations are incurred in accordance with approved Operating Budgets.
17. All forms, narratives and other information for the FY 1970 AWP submission, as required by BLM Manual 1631 and these AWP Directives, shall be completed and forwarded to the Denver Service Center, Attention: Branch of Financial Management, to be received there no later than July 25, 1969.

MANPOWER UTILIZATION

Employment Limitations

The AWP Table for each State includes limitations on total direct man-months and on authorized permanent positions. The total man-month limitation is based on FY 1969 experience adjusted for FY 1970 position increases. The purpose of the limitation is to stay within Bureau-wide fund availability. The trend in Congress seems to be toward removing the restrictive personnel limitations imposed last year, but it is expected that some form of substitute personnel limitation will be imposed by the President.

In developing your AWP's, plan man-months by subactivity and activity which are needed to accomplish program objectives and can be financed within your cost allocations. AWP's with "built in deficits" will not be accepted. Identify and explain in detail any instance where you believe allocated manpower is insufficient to accomplish commitments and/or cannot be financed within allocated costs.

Table of Organization

Note that BLM Manual 1631.11D requires that a copy of a recent (June, 1969) table of organization printout be marked up to show proposed organizational and grade changes as well as increases and decreases in authorized positions.

EQUIPMENT MANAGEMENT

Replacement of present equipment can best be justified where the maintenance cost is excessive, where there is a safety hazard involved, or where performance is clearly inadequate. Plan to requisition your equipment early in the fiscal year in order to receive and use in FY 1970. In the purchase of equipment accessories, give first priority to safety items such as approved spark arrestors for all off-highway equipment and roll over protection systems (ROPS) for heavy vehicular equipment. See IM 68-422.

Equipment Utilization

Proper utilization of equipment extends to the rental of vehicles from GSA Motor Pools. All Bureau offices are responsible for continuous management review to insure that vehicles rented from GSA Motor Pools are being properly and sufficiently utilized to justify the rental.

Replacement Standards

Generally, equipment replacement standards have been revised to insure that consideration is given to reconditioning rather than purchase. Replacement standards and use standards are published in the Federal Property Management Regulations which are distributed to all offices.

FPMR replacements and use standards are revised from time to time. Offices should insure current FPMR is being used.

Programming for Motor Vehicle Replacement

The following points must be considered:

1. Utilize GSA Motor Pool vehicles to the extent that such vehicles will accomplish program objectives and to the extent that vehicles are available from GSA.
2. Consider decreasing fleet size through upgrading and better utilization of motor vehicle equipment owned or leased from GSA.
3. Dispose of excess equipment promptly and always consider exchange/sale per BLM Manual 1527.5.

Radiocommunications and Allied Equipment

Emphasis should be given to the replacement of overaged and deteriorated equipment with particular regard given to the optimum replacement age schedule in effect for radiocommunications equipment. New radio and test equipment, when requisitioned, should be checked against the assigned equipment allocations issued each State by the Washington Office. If the quantity being requisitioned, added to the current inventory, exceeds the State allocation, additional justification and a special request to increase the allocation must be filed with the Director.

INFORMATION AND PUBLIC AFFAIRS

Carry out external information activities to establish a high level of responsiveness to increasing public requests for information about Bureau activities. Provide prompt information through news media and communication with user groups on major programs, policies, and decisions.

Through the Johnny Horizon Cooperative Anti-litter Campaign, encourage public efforts to organize clean-up projects to reduce expenditure of public funds for this purpose.

Strengthen program of public land map brochures on District level to help users of public lands find access for recreation and other purposes. Explore fully possibilities for joint publication with cooperating State and local governments to hold production costs to minimums with good quality publications.

RESEARCH AND DEVELOPMENT

Contract funds for the listed projects will be held in the Washington Office. Additional instructions based on recommendations of the Service Center and Washington Office Review Panels will be issued on individual projects. The amount of support shown is an estimate and sufficient funds must be programmed within the State allocation.

| <u>State</u> | <u>Sub-Activity</u> | <u>Project</u> | <u>Funds held in W.O. (\$)</u> | <u>State Support (\$)</u> |
|--------------|---------------------|---|--------------------------------|---------------------------|
| Alaska | 1220 | Nutritive quality of range forage--reindeer and caribou | 8,600 | 1,000 |
| Arizona | 1260 | Use of moisture--San Simon | 25,000 | 4,000 |
| | 1260 | Improvements of range watersheds and wildlife habitats | 10,000 | 1,000 |
| California | 1220 | Dryland experiments in range improvement | 2,000 | 500 |
| | 1230 | Financial guides to management | 11,000 | ----- |
| | 1260 | Equipment development | 17,000 | ----- |
| | 1270 | Equipment development | 5,000 | ----- |
| Colorado | 1260 | Production potential of sagebrush sites | 5,000 | 1,000 |
| | 1260 | Badger Wash | 27,000 | 2,500 |
| Idaho | 1220 | Grazing management--Point Springs seeded areas | 10,000 | 2,500 |
| | 1220 | Saylor Creek Experimental Range | ----- | 6,000 |
| | 1260 | Reynolds Creek | 50,000 | ----- |
| Montana | 1260 | Interagency Frail Lands Study | 25,000 | 4,000 |
| | 1280 | Ecological effects of sagebrush control | 27,000 | 2,000 |
| | 1280 | Fencing reservoirs for waterfowl | 4,000 | ----- |

RESEARCH AND DEVELOPMENT (CONT.)

| <u>State</u> | <u>Sub-Activity</u> | <u>Project</u> | <u>Funds held in W.O. (\$)</u> | <u>State Support (\$)</u> |
|--------------|---------------------|--|--------------------------------|---------------------------|
| Nevada | 1220 | Procedures for condition and trend | 7,200 | ----- |
| | 1260 | Mountain meadow restoration | 1,000 | ----- |
| | 1260 | Analysis of range watersheds | 5,000 | ----- |
| | 1260 | Infiltration studies | 17,000 | ----- |
| | 1260 | Eastgate Basin studies | 4,000 | 3,000 |
| | 1280 | Evaluation of big game habitat | 9,500 | 4,700 |
| | 1280 | Economics of big game resource | 6,000 | ----- |
| New Mexico | 1220 | Fort Stanton | 6,000 | 2,000 |
| | 1260 | Studies | 5,000 | ----- |
| | 1260 | San Luis Watersheds | 35,000 | 1,500 |
| | 1260 | Rehabilitation of creosote-bush-mesquite infested ranges | 27,800 | ----- |
| | 1260 | San Isidro Wash | ----- | 500 |
| | 1280 | Mexican duck habitat study | 7,200 | ----- |
| | 1280 | Effects of mesquite control on scaled quail | 8,400 | ----- |
| Oregon | 1230 | Log grade and end-product recovery study | 25,000 | 20,000 |
| | 1230 | Development of rust resistant pines | 3,600 | 7,000 |
| | 1260 | Habitat factors on germination | 15,000 | ----- |
| | 1260 | Resource analysis methodology | 20,000 | 2,500 |
| | 1280 | Economics of big game | 6,000 | ----- |
| | 5220 | Effects of herbicides used in reforestation | 2,500 | 1,500 |

RESEARCH AND DEVELOPMENT (CONT.)

| <u>State</u> | <u>Sub-Activity</u> | <u>Project</u> | <u>Funds held in W.O. (\$)</u> | <u>State Support (\$)</u> |
|----------------------|---------------------|---|--------------------------------|---------------------------|
| Oregon (cont.) | 5220 | Animal damage control in reforestation | 12,000 | 1,000 |
| | 5220 | Forest fertilization studies | 4,000 | ----- |
| | 5220 | Principles of chemical silviculture | 3,500 | ----- |
| | 5220 | Tillamook intensive young growth study | 20,000 | 40,000 |
| | 5220 | Hybridization of the genus <u>Pseudotsuga</u> | 2,000 | ----- |
| Utah | 1220 | Phenology and physiology studies | 10,000 | ----- |
| | 1260 | Juniper watershed study | 32,000 | ----- |
| | 1260 | Sager Wash | 7,500 | ----- |
| Wyoming | 1220 | Arid land ecology and environmental studies | 8,100 | ----- |
| | 1220 | Evaluation of grazing management | 7,000 | 3,400 |
| | 1280 | systems and wildlife | 5,000 | |
| | 1260 | Stratton Watershed study | 40,000 | ----- |
| Washington Office | 1280 | Literature reviews | 2,200 | ----- |
| | 1230 | Guides to management-systems approaches | 39,000 | ----- |
| | 1230 | Guides to management-timber input study | 40,000 | ----- |

SAFETY

Fiscal Year 1969 has witnessed a revitalization of our efforts to reduce accidents and thereby make ours a safer place to work. Manpower to carry the message to all supervisors, and in turn all employees, has been made available.

We have not accomplished all that can be expected. Refer to IM 69-108, in which it has been shown that we experience more accidents than other Bureaus. Every effort should be exerted towards reducing accidents by temporary personnel. Submit a narrative outlining actions which you will take to implement the Safety Program, including your proposal to reduce errors resulting in accidents.

TRAINING

Plan about 2-4% of available man-months in formal training programs. The FY 1970 State Training Plan should be planned for this level. Training costs will be charged to all activities as appropriate. Plan to accomplish the following:

1. Send each beginning professional to the Orientation for Beginning Professionals. Plan for travel and per diem for five days to PSC or DSC as appropriate.
2. Complete an individual training analysis and training plan for each employee.
3. Complete a training program for each office.
4. Complete a State Training Plan.
5. The Washington Office will pay tuition costs for the CSC Executive Seminars at Berkeley and Kings Point. We expect to obtain reservations for one person per State. Plan for travel and per diem for one employee per State and Service Center to an executive seminar.
6. Management Program for Natural Resource Managers (Penn State): Plan travel, per diem and fees (\$450) for one employee per State to State College, Pennsylvania. (December 1969)
7. School for Administrative Leadership: Plan travel, per diem, and fees (\$130) for two employees per State to Missoula, Montana.
8. Range Resource Management: Plan travel and per diem for two employees per State to Logan, Utah.
9. Recreation: Plan to have recreation specialist attend Recreation Workshop in November at Denver Service Center.

The following information is for general planning purposes:

1. The Denver Service Center will provide salary, travel and per diem funds for employees selected for the Departmental Training programs.
2. BLM technical training directives are outlined in activity directives and should be incorporated into the State and District Training Plans for FY 1970.
3. Expenses of other manager and executive training, such as the Summer Institute at the University of Wisconsin, must be planned by individual States. Specific courses need not be planned, but the type of training (i.e., executive seminar, managerial training, etc.,) can be specified in the training plan for planning purposes.

TRAINING (CONT.)

4. Training programs proposed by Washington Office or Service Center staffs for FY 1970 should be proposed via Service Center Project sheets (Form 1610-33). Data should be provided on man-months and costs for professional staffs, training staff, and trainees and a proposed schedule for FY 1970 to include date, location, number of expected trainees, and the trainee target group.
5. State requests for training assistance from Service Centers should contain data outlined in paragraph 4.
6. Training courses and training programs designed by Bureau employees should be developed in accordance with IM 68-395.
7. The L&M Training Program Directives are included in the 1110-1210 activity directives.

1110 - TITLE, LEASE AND RECORDS SERVICE
1210 - LAND CLASSIFICATION AND MINERAL EXAMINATION

In preparing your AWP do not exceed the work programmed in your PAWP for Program Services (PWE 100), and that portion of Trespass work (PWE 600) included in your PAWP necessary to prevent loss of the case due to statute of limitations. Plan the remainder of your work considering the following priorities in the order listed.

| <u>Priority No.</u> | <u>Pertinent PWE</u> | <u>Type of Work</u> |
|---------------------|--|--|
| 1 | 200, 300, 400 (Exclusive of broad-scale C&MU Act Classification). | Public demand. Work that is necessary to meet public needs for community expansion and development, including recreation, public use, industrial-commercial, and mineral resources. |
| 2 | 200, 300 | Public demand. This is public demand work that cannot be deferred. This includes Surface Protection work under 43 CFR Part 23. Emphasize work that will have a positive effect in satisfying public needs. |
| 3 | 430 | Bureau-motion classifications under the C&MU Act. |
| 4. | 410, 420 | Bureau-motion inventory work needed to support URA and planning effort. |

Avoid actions which will increase the public demand workload without benefiting the program. An example would be the encouragement of a private exchange which has little chance of success due to the lack of funds and manpower to process it.

Microfilming Survey Records

Defer all such planned projects pending implementation of a system for Bureau-wide application under the Record Improvement Program.

Minimum Bid Evaluation

Recent PWE revisions allow State Office personnel who make minimum bid evaluations for oil, gas and other mineral leases to charge their time to 1110 rather than 1210. The States involved should adjust their AWP's accordingly. Advise in your narrative the estimated costs for this work and the effects it will have on your 1110 program.

1110 - TITLE, LEASE AND RECORDS SERVICE
1210 - LAND CLASSIFICATION AND MINERAL EXAMINATION (CONT.)

PWE Revisions

In preparing your AWP, use the revised work category definitions contained in BLM Manual Release No. 1-542, dated May 23, 1969.

Surface Protection

The work connected with the new Surface Protection regulations represents 1210 demand work that cannot be deferred. It will have to be done out of the 1210 base program since no additional funds or manpower were provided. A supplemental appropriation is being sought, but an answer on it is not expected until early fall. In the interim, Bureau-motion work will have to be reduced to accomplish the Surface Protection work.

Prepare your AWP as follows:

1. Re-examine your expected Surface Protection workload in terms of minimal funds and manpower needed for the entire year. Refer to the new Surface Protection regulations and instructions in assessing your workload.
2. Program in 1210-332 and 1210-341 to do one-third of the total year's Surface Protection workload during the first one-third and none during the last two-thirds of the year. If supplemental funds become available, they will be added by AWP amendment. If additional funds and manpower are not provided by the end of the first third, additional guidance will be furnished.
3. Reduce your total planned Bureau-motion effort in PWE's 1210-410, 1210-420 and 1210-430 to the level necessary to complete one-third of the anticipated Surface Protection work.

Using the following format, show the Bureau-motion dollars and man-months that will be diverted to Surface Protection. Also, in the narrative, show what units (acres) in PWE's 410, 420 and 430 that will not be accomplished. The 1970 PAWP is the base for this analysis.

Surface Protection

| | <u>First Third</u> |
|----------------|--------------------|
| <u>Dollars</u> | <u>Man-months</u> |

PWE 410

PWE 420

PWE 430

- 1110 - TITLE, LEASE AND RECORDS SERVICE
- 1210 - LAND CLASSIFICATION AND MINERAL EXAMINATION (CONT.)

Unintentional Trespasses (P.L. 90-516)

No additional funds or manpower have been allocated to do this work. Applications under this authority will be treated and accorded the same priority as any other public demand work. Assess work expected under this law for the purpose of future planning and programming.

Appraisal Program

The Bureau's appraisal increase was deleted in the FY 1970 budget amendment. The tentative fund and manpower allocations for establishing additional full-time reviewing appraisers and appraisal training has been withdrawn from the total allocation for the States involved.

Lands and Minerals Training Program

Each State should review their L&M training needs and program the necessary man-months of participation. Emphasize the use of the L&M Training Program in the development of your training program. Scheduling of specific courses and selection of the trainees will be the subject of later Instruction Memoranda. Per diem and travel for all trainees will be funded by the L&M Training Program of the Phoenix District. States must program the man-months. The State Office L&M and RPM Division Chiefs should plan to attend one of the two-week sessions. Refer to the Arizona 1210 Specific Advices for a list of the courses to be offered.

1220 - RANGE MANAGEMENT

Emphasis should continue toward better public land management through Allotment Management Plans consistent with quality and policy guidance requirements. However, your AWP must cover total subactivity needs, many of which are recurring jobs that cannot be neglected. An analysis of past AWP execution is the best measure of your accomplishment capability. Most submissions do not closely relate to past performance in AMP development and supervision (PWE's 240 and 310) nor Use Authorizations, Records and Meetings (PWE 410). Examine your FY 1970 planned accomplishments based on FY 1969 actual. Adjust accordingly.

Allotment Management Plan maintenance must receive high priority consideration. District inspections have revealed that AMP's are not being adequately supervised.

Attempt should be made to reduce administrative workload by utilizing simplified application and billing procedures (43 CFR 4115.2-1, 4112.15, and IM 69-128.

Revised Program Work Elements

Program Work Elements have been revised and consolidated as follows:

PWE 210 - URA and General Studies

PWE 240 - AMP's

PWE 250 - AMP Maintenance (includes PAWP PWE's 220, 230, 250, and 310)

PWE 300 - Custodial Management (includes management activities on public lands not covered by AMP's)

PWE 400 - Use Authorizations, Records and Meetings (includes administrative or "housekeeping" functions, formerly in PWE's 330, 410, and 430)

From the PAWP to the AWP, PWE's 210 and 240 should remain the same; new PWE 250 is a consolidation of old PWE's 220, 230, 250, and 310; new PWE 300 replaces old PWE 320; new PWE 400 consolidates old PWE's 330, 410, and 430.

Unit entries on your AWP PWE 240 should not be cumulative. Show, by ternary period, only the acres to be completed in FY 1970. Under PWE 250, show the total number of AMP's to be maintained by ternary period. This entry should reflect the total number of plans completed as of June 30, 1969, plus those which will be completed and require supervision during each period of the 1970 fiscal year.

- 1230 - FOREST MANAGEMENT, WESTERN OREGON
- 1240 - FOREST MANAGEMENT, PUBLIC DOMAIN
- 1250 - FOREST DEVELOPMENT, PUBLIC DOMAIN
- 5220 - FOREST DEVELOPMENT, WESTERN OREGON
- 5230 - FOREST MANAGEMENT, WESTERN OREGON
- 9110 - RESTORATION OF DAMAGED TIMBER LANDS,
WESTERN OREGON
- 9120 - RESTORATION OF DAMAGED TIMBER LANDS,
PUBLIC DOMAIN

Forestry Program guidelines in the FY 1970 Preliminary Annual Work Plan Advices are reemphasized.

The President has expressed his personal concern over current timber shortages and high timber product prices. His recognition of the role Federal timber managing agencies have in easing the situation highlights BLM's obligation to prepare and offer maximum timber volumes consistent with proper forest management principles and policy. It is imperative that full available cuts on both O&C and public domain lands, as set out in FY 1970 PAWP Advices or these AWP Directives, be marketed.

Acquisition of all permanent easements shall be conducted and funded under the 3100 program. (Western Oregon use 5110.) All survey and design, negotiation, easement acquisition and other preconstruction efforts on public domain timber access roads having multiple-use potential shall be funded under Activity 3100, even if the road will be constructed under terms of a timber sale contract. Survey and design, negotiation, temporary easement acquisition, and other preconstruction efforts on single-use timber sale roads shall be funded under subactivity 1240. In Western Oregon, continue the current practice of 1230 funding survey and design of roads to be constructed under terms of timber sale contracts.

Access policy as set out in BLM Manual 2130.07 shall be observed in all instances.

Beginning on July 1, 1969, production of improved forest tree seed will be coded to a new Program Work Element, PWE 340 - Tree Improvement. In FY 1970, PWE 340 will be limited to subactivity 5220 in Western Oregon.

When planning forest development work under PWE's 210 and 230, priority should be placed on precommercial thinning opportunities to stimulate growth and control pests. Precommercial thinning should be given program priority over reforestation in those instances where brushy non-stocked sites, that are expensive to recover, are candidates for subactivity 1250 investments.

1260 - SOIL AND WATERSHED CONSERVATION

The General Advices on pages 89-91 of the 1970 PAWP Advices are re-emphasized, particularly those pertaining to RC&D projects and P.L. 566. Review before preparing your FY 1970 AWP.

There was a considerable shift of work in PWE's between the 1970 program plan and the 1970 PAWP. The increased work in some PWE's did not offset the decrease in others and the net result is a decrease in total accomplishments. Each State should review their unit costs to assure that they are consistent with previous cost experience. Specific PWE cost questions are noted in the individual State Directives.

Planning in FY 1970

There was only a modest increase in PWE 310 man-months between the program plan and the PAWP. This amounted to less than ten percent of the manpower needed to implement the WC&D System. The narratives indicate that you have planned adequate man-months to meet this commitment. It is assumed that other types of planning previously funded in PWE 310 has been reduced. Certain States are asked in the Specific Advices to verify this.

Priorities for Phase I of the WC&D System should be given to the most critical watershed as identified by existing data.

As in the past, planning on Allotment Management Plans with 1260 funds must be limited to critical watersheds. You are cautioned that these plans must be kept in balance with your ability to supervise all AMP's within your 1220 resources.

Investments in FY 1970

The PAWP narratives from several States discussed the need for watershed funding of fences, water and forage producing treatments to fulfill adjudication commitments. It is conceivable that priorities will shift from these commitments as a result of the WC&D analysis beginning in FY 1970. Therefore, every effort should be made to meet all adjudication commitments within the next three years. After consideration of these items, prepare your AWP accordingly.

Additional Narrative Requirements

1. Provide the units and man-months in PWE 300 that will be used for Allotment Management Plans.
2. Update the table of P.L. 566 projects shown in your PAWP. Show any new projects or changes from those listed.

1260 - SOIL AND WATERSHED CONSERVATION (CONT.)

Well site investigation work requested from USGS is listed below.
Annual Work Plan must accommodate this work.

| <u>State</u> | <u>Number of Site Examinations</u> | <u>Estimated Cost</u> |
|--------------|--|---------------------------|
| Arizona | 11 | \$ 2,700 |
| California | 12 | 2,900 |
| Colorado | 21 | 5,100 |
| Idaho | 2 | 500 |
| Montana | 23 | 5,600 |
| Nevada | 13 | 3,200 |
| New Mexico | 5 | 1,200 |
| Oregon | 27 | 6,700 |
| Utah | 18 | 4,000 |
| Wyoming | 18 | 4,100 |
| | 150 | \$36,000 |

States interested in obtaining USGS special services, as stated in Instruction Memo 69-199, may do so beginning in FY 1970. Requests should be submitted in the following format:"

| Type of Service | Field Time (Days) | Est.1/ Cost | Location | Schedule | Group Training | Special Consultation | Reports Needed | |
|-----------------------|-------------------------|----------------|----------|----------|-------------------|-------------------------|----------------|---------|
| | | | | | | | Detailed | Summary |
| | | | | | | | | |

1/ Estimated cost should be based on the 4th step of GS-13 for a time period equal to $1\frac{1}{2}$ the estimated field time plus per diem and travel from Denver, Colorado.

1270 - PROTECTION

Planned purchases of radios exceeded Bureau-wide authorizations so it was necessary to delete some radios and associated equipment from equipment budgets. States affected by these deletions must submit justification for changes in allocation if they wish to include the equipment in the AWP.

1280 - RECREATION AND WILDLIFE

The FY 1970 General PAWP Advices (pages 105-106) are now Directives.

Review your man-month costs for FY 1970 by comparing them with FY 1968 and FY 1969 cost figures.

Recreation

See Specific Directives.

Wildlife

Circumstances dictate that certain States' original funding allocation be reduced. Those States affected must submit narrative explaining how the reduction will be absorbed.

Wild and Scenic Rivers

Planning for the "instant" rivers (Rogue and Rio Grande) must be accomplished by September 1, 1969. An Instruction Memo is forthcoming giving details as to course of action necessary to meet the requirements of the Act.

1290 - PROGRAM SERVICES

PWE 171 - General Planning

The FY 1970 PAWP shows an increased program level in PWE 171. However, man-month costs are programmed at an average of \$102 less than last year's experience. All States should reconsider their cost per man-month to be certain that funds and commitments balance.

Training will be available to all States as soon as possible on all components of the Planning System. The performance objectives of the training is for State and District Office employees to know how to use all Planning System components. This training should result in the completion of one Management Framework Plan in each District. Implementation of all components (URA, DMP, etc.) of the Bureau Planning System will require about six man-months per planning unit.

Unit Resource Analysis is a prerequisite to the Management Framework Plan, and will require emphasis until all planning units are completed. District Management Profiles and Economic Profiles are also prerequisite and must be completed early in FY 1970.

Your submissions do not relate to past performance in URA preparation. You will be expected to complete the number of URA and MFP units which you include in the AWP.

In your narrative, list the names and numbers of the planning units you plan to complete URA's and MFP's on during FY 1970. Also, justify any deviations from specific requirements on page 118 of the FY 1971 General Program Advices.

PWE 172 - Impact Studies

Changes in priorities by construction agencies could result in AWP changes. If such changes occur, State Directors should make corresponding program priority adjustments within the AWP allocations.

1400 - CADASTRAL SURVEY

Will work on Redwood National Park, PL 566 and Wild Rivers have an effect on your planned accomplishments? Explain.

Continue coding to assigned Cadastral Survey Cost Data Group. You may submit new Groups where you wish to keep cost data. You will be advised of those Groups selected as part of the Bureau-wide sample.

Mining Claim Occupancy Survey must not be accomplished under Activity 1400. This work is coded to Activity 7200.

1800 - CARTOGRAPHIC SERVICES

Program Services are high. Program Services should be no more than 5% of the Cartographic Program. Review and adjust.

Preparation of plats is a high priority work. Backlog of plats must be reduced. Plats are reported as complete when they leave Cartographic Section.

Reference is made to IM 69-54, Basic Series Mapping. If the 2"-1 mile photo-map series is approved as a standard series, the cartographic services related to the maps would be supplied under the present 20% other cartographic products, provided the States could finance the aerial photography. Coordination with the Service Centers is necessary. Both the State and Service Center involved in such work must reflect plans in their narrative.

1910 - REIMBURSEMENTS, MLR
1920 - REIMBURSEMENTS, MLR
2900 - REIMBURSEMENTS, C&M
3900 - REIMBURSEMENTS, PLDRT
5900 - REIMBURSEMENTS, O&C
8900 - REIMBURSEMENTS, RI

Advise in your narrative of any changes from PAWP in reimbursable work forecast.

2110 - BUILDING CONSTRUCTION
2120 - RECREATION CONSTRUCTION
2210 - BUILDING MAINTENANCE
2220 - RECREATION MAINTENANCE
2230 - PLDR&T MAINTENANCE

2110 - Building Construction

Present any negotiations that are underway or contemplated in FY 1970 for lease of new or different space.

2120 - Recreation Construction

Continue S&D work on FY 1971 projects.

Priority listings of recreation construction projects for FY 1971 shown in these Directives were developed from computer evaluation (refer to your response to IM 68-456) and BLM Program Analysis.

Review and update survey and design costs for these projects as shown in the Specific Directives. Also indicate the extent to which these projects will be accomplished by the Service Center.

2210 - Building Maintenance

Limit PWE 100 to 5%.

2220 - Recreation Maintenance

Explain action on Johnny Horizon Program in FY 1970.

2230 - PLDR&T Maintenance

Explain contract work in detail. Give breakdown of funds and man-months between force account and contract work. Plan progress checks for contract work.

3100 - PUBLIC LAND DEVELOPMENT ROADS AND TRAILS

Road projects must be planned to be constructed in logical segments from the standpoint of engineering feasibility so the road will produce an output at its termini. Do not plan to undertake construction of a certain number of miles based on dollar limitations only.

Program Services should be no more than five percent of the total program. If it is, explain in detail. Survey & Design work should be accomplished by BLM personnel. All projects planned for A&E Survey & Design must be listed and fully justified.

A trail program for future years must be investigated and a development plan prepared.

Service Centers and State Offices must charge work to specific work codes and projects where possible. Do not use PWE 100 as a "catch all".

9600 - BLISTER RUST CONTROL
9700 - FOREST PEST CONTROL

Planning and Programming

If you wish to request projects in addition to those included in your PAWP, request must be made as soon as possible; and all forms must be submitted according to 611 DM 2 requirements. Department of the Interior forms should be requisitioned through normal channels. Make request at least 45 days ahead of proposed starting date.

9800 - CADASTRAL SURVEY USFS

Activity 9800, Cadastral Survey must be planned so that Activity 1400 does not supplement it.

SPECIFIC DIRECTIVES

The following are Specific Directives limited to each State, Service Center, the Eastern States Office, Boise Interagency Fire Center or Hearings Examiners as identified. If directives for a specific activity or subactivity are not provided under a particular office heading, the General Directives for that activity will provide guidance for the preparation of the Annual Work Plan.

ALASKA

1110 - Title, Lease and Records Service

Adjust PWE's 310, 331, and 341 to reflect planned units per man-month consistent with FY 1969 performance.

Justify in your AWP narrative the need for the NCR bookkeeping machine and the IBM microfilm copier.

1210 - Land Classification and Mineral Examination

Your allocation is reduced \$6,000; adjust AWP accordingly. Reprogram classification effort into PWE 310 for the purpose of reducing casework backlog.

Overall man-month costs are \$117 lower than for FY 1969. Review and adjust to reflect current costs or explain why lower costs were used.

Show only Surface Protection work not related to pipeline. Pipeline work will be performed in lieu of planned work until supplemental is received.

1240 - Forest Management, Public Domain

Your allocation is reduced \$8,000; adjust AWP accordingly. If the Secretarial Withdrawal Order of January 17, 1969, (PLO 4582) is appropriately amended or revoked, offer 2000 MBF of timber for sale.

1270 - Protection

Your allocation is reduced \$11,000; adjust AWP accordingly. Describe how you will use the following equipment:

| | | |
|--------------------------|---------|-----------|
| Meter electronic testing | \$2,000 | 1270 (02) |
| Meter electronic testing | \$5,000 | 1270 (94) |

List, by property numbers, meters you are replacing. You are authorized to purchase new radio and electronic test equipment only if authorized in radiocommunications allocations.

1280 - Recreation and Wildlife

Your allocation is increased by \$7,000. Provide additional field time for existing man-months.

Explain the lack of man-month effort planned for collecting basic demand and use data (PWE 230). Indicate how the planning effort will be accomplished without acquiring the basic planning data of demand and use.

ALASKA (CONT.)

1400 - Cadastral Survey

Your operating allocation is reduced \$49,000 and \$53,800 for:

10 chain saws
Teletype machines and equipment
digitizer
measurers, tellurometer and distancer
radios, field, fixed and control link

1700 - Washington, State and Service Center Program Services

Your allocation is increased \$25,000.

2120 - Recreation Construction

Your allocation is reduced \$1,000.

2210 - Maintenance of Buildings

Your allocation is increased \$7,000.

Re-evaluate PWE 200 and explain proposed work in detail.

2220 - Recreation Maintenance

Your allocation is reduced \$3,000.

3100 - PLDR&T

| | | |
|----------------------------------|------------|---------------|
| Pinnell Mountain Trail #713 | W 24 miles | \$23,000 |
| Easements | | 9,000 |
| Program Services, S&D, Equipment | | <u>35,000</u> |
| Total Allocation | | \$67,000 |

ARIZONA

Lower Colorado River Office - The additional funds and positions requested in your May 31, 1969, memo to operate the Lower Colorado River Land Use Office are not available for FY 1970. Proceed at the program level outlined in your February 5, 1969, PAWP submission.

1110 - Title, Lease and Records Service

The FY 1970 termination of the State selection project is provisionally deferred until 1971. However, every effort must be made to complete it as soon as possible. Advise what 1110 effort is planned for FY 1970 in terms of man-months and accomplishments, i.e., applications filed and processed and acreage to be clear-listed plus planned man-months of effort.

1210 - Land Classification and Mineral Examination

Your allocation is reduced \$20,000; adjust AWP accordingly.

Planned accomplishments per man-month are considerably below planned and actual figures in 1969 in PWE's 320, 343, 430, and considerably above your actual in PWE's 410 and 420. Review and adjust.

Due to the restrictions on hiring 15 new L&M trainees and the FY 1970 Surface Protection workload, the Phoenix District L&M Training Program will consist of the following:

1. Three six-week sessions for Intermediate Trainees, 15 participants per session.
2. Two 2-week sessions for L&M and RPM Division Chiefs, 15 participants per session.
3. One three-day Policy Seminar, 15 participants.
4. Four one-week Surface Protection Workshops, 15 participants per session.
5. Training District permanent staff will remain the same as for FY 1969.

ARIZONA (CONT.)

1210 - Land Classification and Mineral Examination (Cont.)

Curtailment of the regular 1210 program to support the Training District is not approved. Maximum use of video equipment and Washington Office and Service Center staffs should help alleviate the problem now that the program is operating. The program will pay its 1290 share and should be supported accordingly. Its support must be part of the State Office L&M function.

Based on the above, prepare an estimate of costs and man-months for the Training Program identified by subactivity and office.

The FY 1970 termination of the State selection project is provisionally deferred until FY 1971. However, every effort must be made to complete it as soon as possible. Advise what 1210 effort is planned for FY 1970 in terms of man-months and progress, i.e., acreage to be examined and reported on.

1220 - Range Management

Your operating allocation is reduced \$6,000 and \$500 for:

camera, still, 120 Type II

Fiscal years 1968 and 1969 experience shows your planned PWE 400 man-months are low; also, your AMP acreage planned seems high considering fiscal years 1968 and 1969 accomplishments. Your cost per man-month appears to be low, based on experience. Adjust or explain.

1260 - Soil and Watershed

Your allocation has been reduced \$10,000. Prepare AWP accordingly. Reconsider your average costs in PWE's 611, 612 and 613. They appear high. Program Work Element 540 seems low. Adjust or explain.

1270 - Protection

Your allocation is reduced \$2,000; adjust AWP accordingly.

ARIZONA (CONT.)

1280 - Recreation and Wildlife

Your allocation is reduced \$5,000; adjust AWP accordingly.

Your PAWP Form 1610-25 indicates 13 units under old PWE 420, yet the narrative indicates 19 units. Your commitment under new PWE 611 (old PWE 420) is 19 units.

1400 - Cadastral Survey

Your allocation is reduced \$13,000; adjust AWP accordingly.

Office work must be scheduled so work on plats is accomplished in a timely manner.

1700 - Washington, State and Service Center Program Services

Your allocation is increased by \$28,000 to fund the needs identified in your PAWP narrative.

2120 - Recreation Construction

Superstition Mountain Recreation Site has been deferred. Plan accordingly.

Your adjusted allocation is \$12,000 to be used for survey and design of the following FY 1971 projects:

Crystal Hills
Superstition Mountain

2210 - Maintenance of Buildings

Your allocation is increased \$2,000.

2220 - Recreation Maintenance

Your allocation is decreased \$2,000; adjust AWP accordingly.

3100 - PLDR&T

| | | |
|----------------------------------|-----------|----------------|
| Black Rock - Seg. A #103 | G 9 | \$146,000 |
| Haekel - Seg. A #407 | S 2 | 25,000 |
| Superstition Mtn. #207 (FY 1969) | G 3 & S 3 | <u>124,000</u> |
| Project Total | | \$295,000 |
| Easements | | 11,500 |
| Program Services, S&D, Equipment | | <u>48,000</u> |
| Total Allocation | | \$354,500 |

ARIZONA (CONT.)

3100 - PLDR&T (Cont.)

Due to Congressional commitment to reduce expenditures in FY 1970, do not plan to award contract for Black Rock Road until June 1970.

CALIFORNIA

1110 - Title, Lease and Records Service

In PWE 310 your planned units per man-month accomplishments are below actual accomplishments for fiscal years 1968 and 1969. Review and adjust, or explain why it is lower. Microfilming of survey notes will be accomplished by a team from PSC. They will be in Colorado this summer and then proceed to other States.

1210 - Land Classification and Mineral Examination

Your allocation is reduced \$14,000; adjust AWP accordingly.

Cost per unit for PWE's 320, 342, 344, 410, and 600 seem out of line with previous experience. Review and adjust.

1220 - Range Management

Your operating allocation is reduced \$4,000 and \$1,100 for:

motor bike, trail, 90 cc
trailer, two horse
lens, photographic, Pentax (2)

You indicate AMP's are being written and "shelved" until developments can be placed on the allotment. This practice should be stopped. Plans which cannot be implemented are of no value to better management. Subactivities 1220 and 1260 planning at the District level appears to need closer correlation.

Fiscal years 1968 and 1969 experience shows your planned PWE 400 man-months are low; also, your AMP acreage planned seems high considering fiscal years 1968 and 1969 accomplishments.

Your cost per man-month appears to be too low when compared to your FY 1969 experience. Adjust or explain.

Re-evaluate and supply a report to this office on the need for, and extent of the Bakersfield resource inventory in light of the following observations.

It is our understanding that most of the inventory you plan is for Sec. 15 land. If so, we assume the Sec. 15 area is allotted. If this assumption is correct, only information which is absolutely necessary for implementation of AMP's should be obtained. In this situation, resource inventories

CALIFORNIA (CONT.)

1220 - Range Management (Cont.)

should be limited to the allotments where the data will be used for development of AMP's within the very near future. It is not advisable to inventory areas for which the information obtained cannot be used within one or two years.

Where Sec. 3 lands are involved in your planned inventory, only information which is absolutely necessary should be obtained. In your PAWP you state that inventory data is needed to establish allotment boundaries. If this involves only a few allotment lines which are not firm, attempts should be made to establish them by agreement on the basis of existing information.

Allotment Management Plans are to be developed on the basis of existing data (BLM Manual 4112.15B). If existing information is not adequate, an extensive, low cost type of survey is suggested that will provide a cursory estimate of grazing capacity and the vegetative data on key areas and key species needed to develop AMP's. Here again, the inventory should be limited to the allotments where the data will be used in the very near future.

1240 - Forest Management, Public Domain

Your allocation is reduced \$21,000; adjust AWP accordingly.

In conformance with April 17, 1969, memorandum from the Assistant Director, Administration, offer at least 41,000 MBF of timber for sale. Resume such planning and preliminary management functions in the King Range as may be appropriate and in conformance with March 27, 1969, memorandum from the Director.

Past experience indicates that 36 trespass cases should be processed with the man-months allocated to PWE 500 in your PAWP. If this goal cannot be established, explain situation in work plan narrative.

The sale of 8,000 MBF over temporary easements, as proposed in your PAWP narrative, must be completely justified and in strict conformance with access policy as set out in BLM Manual 2130.07.

CALIFORNIA (CONT.)

1260 - Soil and Watershed Conservation

Reconsider planning work to be certain that WC&D Systems are adequately staffed. Also, reconsider unit costs in PWE's 612 and 621. They appear high.

1270 - Protection

Your allocation is reduced \$5,000; adjust AWP accordingly.

Do not purchase new radios listed in your proposed Equipment Budget as such radios exceed your established radio equipment allocation. Additional positions requested not available.

1280 - Recreation and Wildlife

Your allocation is reduced \$4,000; adjust AWP accordingly.

Appears that your manpower costs in PWE's 210, 220, 230, 320, old 310 (new 313), and old 340 (new 350) are too low when compared to past experience. Explain by narrative statement why your original estimates differ from the trends established in fiscal years 1968 and 1969.

1400 - Cadastral Survey

Your operating allocation is reduced \$18,000 and \$10,000 for geodimeter.

Do not schedule Mining Claim Occupancy Surveys under Activity 1400. Reprogram the assigned funds and man-months to other work. Explain, in detail, training of District people to perform Cadastral Survey.

1800 - Cartographic Services

Present plan for reduction of plat backlog.

2120 - Recreation Construction

Reading Island construction has been deferred. Plan accordingly.

Your adjusted allocation is \$16,000 to be used for survey and design of the following recreation construction projects for FY 1971:

Lake Isabella Piute
Walker Ridge
California Desert
South Yuba River
Reading Island

CALIFORNIA (CONT.)

2220 - Recreation Maintenance

Your allocation is reduced \$2,000.

2230 - Road Maintenance

Your allocation is reduced \$3,000.

3100 - PLDR&T

| | | |
|----------------------------------|------|----------------|
| Case Mountain Road #103 | G 7 | \$190,700 |
| Knox Mountain #214 | G 6 | 65,000 |
| Squaw Leap #400 | G 1 | 30,000 |
| Squaw Leap #400 | S 1 | 15,000 |
| Squaw Leap Trail #400 | W 10 | 62,000 |
| Squaw Leap Bridge #400 | 1 | 40,000 |
| Little Dan #514 | S 1 | 10,000 |
| Bare Creek #209 | S 15 | 88,000 |
| Butte Creek Trail #391 | W 4 | <u>4,000</u> |
| Project Total | | \$504,700 |
| Easements | | 193,500 |
| Program Services, S&D, Equipment | | <u>100,700</u> |
| Total Allocation | | \$798,900 |

Due to Congressional commitment to reduce expenditures in FY 1970, do not plan to award contract for Bare Creek Road until June 1970.

COLORADO

1110 - Title, Lease and Records Service

Projections based on actual experience indicated you have overprogrammed man-months in PWE 200 and underprogrammed man-months in PWE's 310 and 331 in FY 1970. Review and adjust to reflect actual needs.

No additional positions available.

1210 - Land Classification and Mineral Examination

Regular 1210 Program (excluding K00 Project)

Your allocation is reduced \$10,000; adjust AWP accordingly.

Reassess need for Bureau-motion public sales in Eastern Counties with a view toward shifting emphasis to higher priority work.

Review plan in light of FY 1969 unit costs, units per man-month, and man-months per PWE. Base estimates on latest monthly management report--not on FY 1969 AWP. The following PWE's in particular seem to differ substantially from current year performance: PWE 200 (man-months high); PWE 310 (man-months low); PWE 320 (man-months low); PWE 332 (man-months high); PWE 410 (man-months high, units per man-month low, cost per unit high); PWE 420 (units per man-month high, cost per unit low). Also, review PWE 430 to see if units per man-month estimate is correct since it did not change substantially from FY 1969 even though you are shifting emphasis from Type I to Types II and IV acreage.

Oil Shale Title Clearance Project

Your FY 1970 Title Clearance Project should be based on 19 positions, \$65,000 in 1110 and \$129,000 in 1210. Additionally, you should shift 20 man-months of effort from 1110 to 1210.

Equipment Budgets must be largely eliminated since they appear to be primarily based on the anticipated increased staff which did not materialize. Revise budget in line with your equipment request of April 11, 1969, which was for \$2,277 (all 1210 subactivity). The equipment requested by the April 11 memo should be pared to that which is essential in order to fully utilize your staff. Adjustments in that request should reflect the reduction of one person in the Title Clearance staff and the transfer of two people from 1110 to 1210. Overall, your 1210 "other costs" should be reduced to reflect the lower staff level. A more realistic level for this item is a suggested \$5,500 to \$6,000. In any event, submit a breakdown of your "other costs" as included in your AWP for both subactivities.

COLORADO (CONT.)

1210 - Land Classification and Mineral Examination (Cont.)

Oil Shale Title Clearance Project (Cont.)

Do not plan on extending the work into adjoining States in FY 1970. We must concentrate on Colorado at this program level.

Priority 3 should not be eliminated. Sodium preference right lease applications have been returned to the Hearings Examiner. Additional, but minor work may be required. Since they are so intimately involved with oil shale, they should be included in the oil shale project.

Work Schedule

Priority No. 2 of the Work Schedule, page 2, should be limited to Piceance Creek Basin area and not include the Sand Wash Basin.

Priorities 5, 6 and 7 should also include work on map for three-State area.

Priorities 8 and 9 should concentrate on the richest oil shale areas first, at the same time maintaining efficient operations.

Uranium Trespass

Initiate and complete action on 59 confirmed ab initio cases as outlined in your October 24, 1968, memorandum. This includes accomplishing Steps 1-5 and 8-11. Do not include work on suspected ab initio cases. You should allot funds and manpower as follows:

| <u>Activity</u> | <u>Funds</u> | <u>Manpower</u> |
|-----------------|--------------|-----------------|
| 1110 | \$ 3,700 | 4 man-months |
| 1210 | \$16,300 | 15 man-months |
| 1400 | \$15,000 | 15 man-months |

The funds and manpower for the work done in 1210 should come from your FY 1970 PAWP in PWE's 410, 420 and 430.

COLORADO (CONT.)

1220 - Range Management

Your operating allocation is reduced \$6,000 and \$1,100 for:

cabinet, file, legal, metal
"L" desk attachment (2)
typewriter, electric
cabinet, map with base and top
camera, 35 MM (R)

Fiscal years 1968 and 1969 experience shows your planned PWE 400 man-months are low; also, your AMP acreage planned seems high considering fiscal years 1968 and 1969 accomplishments. Adjust AWP accordingly or explain.

1240 - Forest Management, Public Domain

Your allocation is reduced \$24,000; adjust AWP accordingly.

Offer 12,000 MBF of timber for sale.

Conduct of intensive forest surveys, done on your own motion as part of your normal management function, should be done together with, but not to the detriment of, your offering of the full computed cut.

1260 - Soil and Watershed Conservation

Review your unit costs for PWE's 410, 611, 612, and 621. Adjust or explain.

1270 - Protection

Your allocation is reduced \$4,000; adjust AWP accordingly.

Man-months in PWE 320 have fluctuated sharply during 1968 to 1970 period. Explain.

Delete the oscilloscope listed in your Equipment Budget since it exceeds your radiocommunication equipment allocation.

COLORADO (CONT.)

1280 - Recreation and Wildlife

Your allocation is reduced \$7,000. Adjust AWP accordingly.

Your cost estimates per man-month for PWE's 320 and old 340 (new 350) appear low in comparison to FY 1969. Explain the basis for the FY 1970 unit per costs.

Explain the need for significantly more man-months in planning (PWE 220) than in collecting basic demand and use data (PWE 230). Indicate how the planning effort will be accomplished without acquiring the basic planning data of demand and use.

No additional positions are available.

1400 - Cadastral Survey

Your Equipment Budget is reduced \$1,200 for chain saws.

1800 - Cartographic Services

Why are costs and man-months per plat nearly twice the Bureau average? Explain or adjust.

2120 - Recreation Construction

Your allocation is increased by \$3,000.

Sand Canyon site construction has been deferred. Plan accordingly.

Recreation construction for FY 1971:

Glenwood Springs (Catamount #333)
Glenwood Springs (Jack Flats #333)

Survey and Design \$14,400

2210 - Maintenance of Buildings

Increase for Craig maintenance has been included in your cost allocation.

2230 - Road Maintenance

Reduce PAWP to \$56,000.

COLORADO (CONT.)

3100 - PLDR&T

| | | |
|----------------------------------|-----|---------------|
| Chaffee Gulch #136 | G-5 | \$ 66,800 |
| Chaffee Gulch #136 | S-5 | 19,000 |
| Waugh Mountain Loop \$107 | G-8 | 142,000 |
| Calamity Ridge #110 | G-9 | 170,000 |
| Sheephorn Mountain #105 | S-2 | <u>4,000</u> |
| Project Total | | 401,000 |
| Easements | | 99,200 |
| Program Services, S&D, Equipment | | <u>53,500</u> |
| Total Allocation | | \$554,500 |

Due to Congressional commitment to reduce expenditures in FY 1970
do not award contract for Chaffee Gulch surfacing until June, 1970.

IDAHO

1110 - Title, Lease and Records Service

Planned units per man-month in PWE 310 are lower than actual accomplishment in FY 1968 and FY 1969. Review and adjust.

1210 - Land Classification and Minerals Examination

Your allocation is reduced \$16,000. Adjust AWP accordingly.

Planned units per man-month for PWE's 341, 420 and 600 appear low compared to actual accomplishments in FY 1969. Review and adjust or explain.

Continue emphasis on omitted lands and DLE work.

Compare PWE 400 work planned in PAWP with FY 1969 accomplishments. Adjust units or explain difference.

1220 - Range Management

Your Equipment Budget is reduced \$900 for:

duplexer, radio other, Sinclair
antenna, radio gain
measuring machine, linear

Reconsider PWE 400 man-months. Your average experience in this PWE is 200 man-months

Evaluation of Pleasant View Allotment is to be continued.

1240 - Forest Management, Public Domain

Your allocation is reduced \$17,000; adjust AWP accordingly.

Offer 29,000 MBF of timber for sale.

Past experience and management reports indicate that the man-month cost used in your 1240 PAWP is low. Review and adjust or explain.

There are no reportable units of accomplishment established for PWE 420, Other Forest Products. What does the 600 figure represent in your PAWP submission?

IDAHO (CONT.)

1260 - Soil and Watershed Conservation

Review man-months in AWP for WC&D Rating System commitment to assure that adequate man-months are planned for this work. Unit costs in PWE's 420 and (old) 530 (new 531) appear to be low.

1270 - Protection

Allocation is increased \$7,000 for increased contract protection costs. Your regular program decreased \$2,000; adjust AWP accordingly. Delete the following items from your Equipment budget since they exceed your communications equipment allocation.

radio, mobile, UHF/FM 40 watts
radio, repeater station, UHF/FM 10 watts
radio, repeater station, UHF/FM aircraft mount
frequency counter, Gertch FM-10
signal generator

1280 - Recreation and Wildlife

Your allocation is reduced \$4,000; adjust AWP accordingly.

Continue Morgan Creek Habitat program within your base allocation.

1290 - District Program Services

Unit Resource Analysis and Unit Plans for the Upper Snake River Type II Comprehensive River Basin Framework Study Area should be scheduled for FY 1970 and FY 1971. (See PSC memo to Director, April 18, 1969.)

1700 - Washington, State and Service Center Program Services

Your allocation is increased by \$20,000 to fund the Safety Officer position and the additional controlled position for the Job Corps transferee.

2110 - Building Construction

The \$3,000 allocation is for purchase of site and closing costs for the new Shoshone District complex.

2120 - Recreation Construction

Your allocation is reduced \$1,000.

IDAHO (CONT.)

2210 - Maintenance of Buildings

Briefly explain what work will be accomplished.

2220 - Recreation Maintenance

Your allocation is reduced \$2,000.

3100 - PLDR&T

| | | |
|----------------------------------|------|---------------|
| Shoshone #029 | G 4 | \$ 60,800 |
| Deep Creek #009 | G 12 | 36,000 |
| Deep Creek #009 | S 12 | 46,000 |
| Rochat Road #020 | S 5 | <u>8,000</u> |
| Project Total | | \$150,800 |
| Easements | | 31,200 |
| Program Services, S&D, Equipment | | <u>55,800</u> |
| Total Allocation | | \$237,800 |

Due to Congressional commitment to reduce expenditures in FY 1970, do not plan to award contract for Rochat Road until June, 1970.

MONTANA

1110 - Title, Lease and Records Service

Units accomplished per man-month in FY 1969 do not substantiate your request for additional funds in FY 1970 to accomplish your planned units. Review and adjust your plan accordingly or explain the difference.

Identify in your AWP narrative how many Indian patents were issued in FY 1969 and the average amount of time spent on each one.

Reconcile difference in number of PWE 331 cases shown on priority table with the number shown on PAWP. No additional positions or funds available.

1210 - Land Classification and Mineral Examination

Your allocation is reduced \$1,000; adjust your AWP accordingly.

Reassess need for Bureau-motion public sales work in the Dakotas and eastern Montana with a view toward shifting emphasis to higher priority work.

Adjust PWE units per man-month accomplishments for FY 1970 to reflect actual accomplishments in FY 1969 or explain difference.

1220 - Range Management

No additional man-months are available.

Your Equipment Budget is reduced \$3,600 for:

- cabinet, fireproof, 4-dr. legal
- camera, 35 MM with wide angle
- camera, 35 MM Spotmatic
- filing table
- trailer, horse
- recorder, portable, transistor
- stand, speaking (lectern)
- cabinet, file, 4-dr., insulated
- 2 binoculars
- camera, still, 35 MM, Minolta (R)

MONTANA (CONT.)

1240 - Forest Management, Public Domain

Your allocation is reduced \$18,000; adjust AWP accordingly.

Pages 2 and 3 of your PAWP narrative suggest that 1240 funds are planned for access acquisition and route surveys. Refer to statement at top of page 82 and paragraph relating to funding of S&D, etc., on page 141 of the Program Advices. Even if foresters have to "lend a helping hand," as stated in your narrative, their time must be coded to Activity 3100 for multiple-use roads.

Do not purchase a theodolite with 1240 funds. Amend your Equipment Budget accordingly.

1250 - Forest Development, Public Domain

Your allocation is increased \$4,100.

In addition to the 410 acres of reforestation included in your PAWP, do approximately 90 acres of stand improvement as described in your April 18, 1969, memorandum.

1260 - Soil and Watershed Conservation

Review planning work to be certain that adequate man-months have been programmed to meet WC&D System commitment. Unit costs in PWE's 611 and old 310 (new 320) appear to be low while 540 and 612 appear to be high. Adjust or explain.

Soil and watershed funds cannot be used for AMP maintenance (supervision, etc.).

1270 - Protection

Your allocation is decreased \$7,000; adjust AWP accordingly.

Funds allocated for equipment must be used for that purpose. Adjust AWP accordingly. List proposed additional equipment purchases on Equipment Budget. Do not include radiocommunications equipment.

MONTANA (CONT.)

1280 - Recreation and Wildlife

Your allocation has been reduced \$3,000; prepare AWP accordingly.

Review your manpower requirement for supporting URA. BLM Manual 1605.11 will assist your review. PAWP narrative indicates more effort is being spent supporting URA than is necessary.

Based on FY 1969 performance, your man-month costs in PWE's 220 and 230 appear low, while PWE (old) 340 (new 350) appears high. Adjust or explain.

Recheck old 430/530 PWE (new PWE 420). Units on Form 1610-25 show 30 miles while narrative indicates three miles.

1700 - Washington, State and Service Center Program Services

Your allocation is increased \$8,000 to provide clerical support for the three new controlled positions added in FY 1969.

2110 - Building Construction

No additional funds available.

2120 - Recreation Construction

Your allocation is reduced \$5,000; plan accordingly. PWE 100 is excessive; shift work to S&D.

Helena Recreation Complex (Holter Lake)
Pryor Mountain Complex
Survey and Design

\$2,000

2210 - Maintenance of Buildings

Your allocation is increased \$2,500 for Malta Warehouse and Little Rockies Fire Guard Station. Program Services appear high. Review and adjust.

2220 - Recreation Maintenance

Your allocation is reduced \$2,000.

2230 - Maintenance of Access Roads, Public Domain

Explain increase in corrective maintenance.

MONTANA (CONT.)

3100 - PLDR&T

| | | |
|----------------------------------|------|----------------|
| Cottonwood #107 | G 7 | \$ 72,000 |
| T. C. Access #010 | S 37 | <u>211,000</u> |
| Project Total | | \$283,000 |
| Easements | | 42,300 |
| Program Services, S&D, Equipment | | <u>71,100</u> |
| Total Allocation | | \$396,400 |

9120 - Restoration of Damaged Timber Lands, Public Domain

Timber trespass collections must be used to repair damages to the trespass area itself that are attributed to the trespass. (Refer to BIM Manual 1372.22G.) It is not proper to use 9120 funds to carry out silvicultural practices in the form of sanitation cuttings on residual and adjacent timber stands unless the work was made necessary as a direct result of the trespass.

PRYOR MOUNTAIN WILD HORSE RANGE

Develop and submit for review by Washington Office a proposed agreement with State agencies concerned in the management and protection of Pryor Mountain wild horses.

Within your State allocation:

1. Construct 3.5 miles of fence as proposed in your package submission.
2. Construct water developments as proposed by the Special Advisory Committee for the Pryor Mountain Wild Horse Range.

In narrative form show what will be deferred to accomplish this work.

NEVADA

1110 - Title, Lease and Records Service

Your allocation is increased \$8,600, as requested, to prevent casework backlog. No new positions are available.

1210 - Land Classification and Mineral Examination

Your allocation is reduced \$6,000; adjust AWP accordingly.

1220 - Range Management

Your operating allocation reduced \$10,000 and \$1,300 for:

6 cabinets, rolled map, tube
2 lenses, camera, 28 MM wide angle
9 chairs
saddle, western
typewriter, electric

Fiscal years 1968 and 1969 experience shows your planned PWE 400 man-months are low; also, your AMP acreage planned seems high considering fiscal years 1968 and 1969 man-months and accomplishments. Based on your past experience, your cost per man-month appears to be low. Adjust or explain.

1240 - Forest Management

Your allocation is reduced \$2,000; adjust AWP accordingly.

1260 - Soil and Watershed Conservation

Your allocation has been increased \$40,000 for the Schroeder Reservoir project. Also, reprogram an additional \$40,000 from Beowawe project to Schroeder Reservoir. Prepare AWP accordingly.

1270 - Protection

Your allocation is decreased \$7,000; adjust AWP accordingly.

The following equipment exceeds your radiocommunication equipment allocation. Delete from Equipment Budget.

| | |
|---------------------|--------|
| radio, mobile | 2 each |
| signal, generator | 1 each |
| modulation monitors | 2 each |

NEVADA (CONT.)

1280 - Recreation and Wildlife

Your allocation has been increased \$20,000 for Red Rocks Recreation Water Development. See memo from Assistant Director, Administration dated June 4, 1969. Your allocation has also been increased \$6,000 for wildlife habitat development.

Reconsider your man-month cost estimates in PWE's 330, old 310 (new 313) and old 340 (new 350). They appear low compared with past experience.

1400 - Cadastral Survey

Your allocation is reduced \$11,000; adjust AWP accordingly.

2120 - Recreation Construction

Your allocation is reduced \$2,000.

Program Work Element 100 excessive; shift work to survey and design.

| | | |
|-----------------------|-----|---------|
| Red Rocks (Rocky Gap) | S&D | \$1,000 |
|-----------------------|-----|---------|

2220 - Recreation Maintenance

Your allocation is reduced \$4,000.

2230 - Maintenance of Access Roads, Public Domain

Justify need for D-7 tractor in this activity.

3100 - PLDR&T

| | | |
|----------------------------------|------|----------------|
| Little Owyhee - Seg. A #202 | S 18 | \$173,000 |
| North Creek #404 | S 4 | 13,200 |
| Red Rocks - Skyline Trail #522 | W 40 | <u>258,500</u> |
| Project Total | | \$444,700 |
| Easements | | 8,000 |
| Program Services, S&D, Equipment | | <u>64,200</u> |
| Total Allocation | | \$516,900 |

Review future projects, no double lane light duty 20 foot road should be programmed for more than single lane surfacing with turn-outs.

NEW MEXICO

1110 - Title, Lease and Records Service

Funds are being reserved in Washington Office for preservation of Spanish Land Grant Records. Work will begin on the project following agreement between National Archives and the Division of Records Systems on method of preservation.

1210 - Land Classification and Minerals Examination

Your allocation is reduced \$14,000; adjust AWP accordingly.

Program Work Element 600 has been revised to allow charging work against it upon discovery of a trespass rather than at the time that a notice of trespass is issued. Revise your plan so that all trespass work is shown under PWE 600.

1220 - Range Management

Your Equipment Budget is reduced \$500 for:

camera, 35 MM, Pentax
lens, photographic

1240 - Forest Management, Public Domain

Your allocation is reduced \$2,000; adjust AWP accordingly.

Preliminary Annual Work Plan man-month costs appear too high. Review and make necessary adjustments. Costs are not to reflect anticipated pay raises or wage board increases.

1260 - Soil and Watershed Conservation

Your allocation has been reduced \$10,000. Prepare AWP accordingly. Unit costs for PWE's (old) 310 (new 320) and (old) 510 (new 511) appear to be low, while PWE's 611 and 613 appear high. Adjust or explain.

1270 - Protection

Your allocation is decreased \$3,000; adjust AWP accordingly.

NEW MEXICO (CONT.)

1280 - Recreation and Wildlife

Your allocation has been reduced \$18,000; adjust AWP accordingly.

Program Work Elements 320 and (old) 340 (new 350) unit per man-month costs appear lower than FY 1969 experience. Adjust or explain.

Explain the lack of man-month input planned in collecting basic demand and use data (PWE 230). How will planning be accomplished without acquiring the basic demand and use data?

1400 - Cadastral Survey

Your allocation is reduced \$10,000; adjust AWP accordingly.

2120 - Recreation Construction

Your allocation is reduced \$1,000.

Examine the need for topographic mapping.

| | |
|-------------------|---------|
| Santa Cruz | |
| Organ Mountain | |
| Survey and Design | \$2,000 |

2220 - Recreation Maintenance

Your allocation is increased \$15,000 for Rio Grande.

2230 - Maintenance of Access Roads, Public Domain

Your allocation is increased \$27,000 for Rio Grande.

NEW MEXICO (CONT.)

3100 - PLDR&T

| | | |
|----------------------------------|-----|---------------|
| Organ Mtn. West #302 (FY 1969) | G 8 | \$ 90,000 |
| Organ Mtn. West #302 | G 8 | 70,000 |
| Mescalero Sands #620 | G 2 | 7,000 |
| Mescalero Sands #620 | S 2 | 3,000 |
| Santa Cruz Trail #105 | W 3 | 23,000 |
| Baylor Pass Trail #305 | W 5 | 28,000 |
| Quebradas #210 | G 4 | <u>69,000</u> |
| Project Total | | \$290,000 |
| Easements | | 0 |
| Program Services, S&D, Equipment | | <u>29,000</u> |
| Total Allocation | | \$319,000 |

Due to Congressional commitment to reduce expenditures in FY 1970, do not plan to award contract for Santa Cruz Trail until June, 1970.

OREGON

1110 - Title, Lease and Records Service

Explain why you plan only 2.3 units per man-month in FY 1970 for PWE 310, whereas in FY 1969 you averaged 4.4 units per man-month.

1210 - Land Classification and Minerals Examination

Your allocation is reduced \$15,000; adjust AWP accordingly.

Review FY 1969 actual experience in PWE's 341, 410, 420 and 430 to see if man-months adjustments should be made in your overall plan.

Reconcile difference in acres to be classified between that shown in priority table and that shown on Form 1610-25 (99,000 acres vs. 81,000 acres).

1220 - Range Management

Your operating allocation is reduced \$16,000 and \$12,000 for:

- 2 files, fireproof
- camera, type I
- calculator
- 3 typewriters
- Jeep sta. wgn.
- welding screen
- 3 radios, personal portable
- miscellaneous

FY 1968 and FY 1969 experience shown your planned PWE 400 man-months are low; also, your AMP acreage planned seems high considering FY 1969 and FY 1968 accomplishments. Man-month costs appear to be low. Adjust or explain.

1230 -

5230 - Forest Management

Shift \$115,000 from 1230 to 5230.

Theoretically, the 1,440 MM board feet to be offered is comprised of several different administrative "classes" of timber. It will no longer be necessary to break down and report sale volumes into the several "categories" of timber such as "thinning and mortality salvage," "normal non-chargeable," etc. Although the Vegetal or Material Sales Report (Form 5470-2) will still be submitted, the requirement for recording Western Oregon thinning

OREGON (CONT.)

1230

5230 - Forest Management (Cont.)

and mortality salvage volumes offered, per BLM Manual 5471.25F, will be discontinued. Table 8 of the Monthly Timber Sale Report will be dropped after June 30, 1969.

Forest Management funds for FY 1970 were specifically increased for acceleration of forest inventory and allowable cut computation and reduction of the number of confirmed forest trespass cases and occurrences. It is imperative that these two objectives be recognized and AWP's be designed to attain appropriate accomplishments.

1240 - Forest Management, Public Domain

Your allocation is reduced \$27,000; adjust AWP accordingly.

The 2,850 MBF volume reduction shown in your PAWP is approved with the understanding that the proposed study of potential land use conflicts in the LaPine Management Area be funded proportionately by responsible activities. Those 1240 man-months and funds that would normally have been used to offer the 2,850 MBF and will not be used for the land use study should be used for timber access acquisition in accordance with policy set out in BLM Manual 2130.07.

1260 - Soil and Watershed Conservation

You have decreased planning man-months. With the decrease, do you have the man-months necessary in this PWE to meet WC&D System commitment? Reconsider unit costs in PWE's 420, (old) 310 (new 320) and (old) 530 (new 531). They appear to be low. Adjust or explain. Amounts on individual forms exceed State summary. Adjust.

1270 - Protection

Your allocation is reduced \$6,000; adjust AWP accordingly.

Submit statement as to the estimated cost of each fully equipped fire truck to be purchased in FY 1970.

OREGON (CONT.)

1280 - Recreation and Wildlife

Your allocation has been reduced \$13,000; \$1,000 of this reduction must be absorbed by deferring equipment purchases. The man-month input in collecting basic demand and use data (PWE 230) appears low. How will the planning effort be accomplished without acquiring the basic demand and use planning data?

1290 - District Program Services

Unit Resource Analysis and Unit Plans for the Eastern Washington Sub-Region to be included in the C-NP Type II Comprehensive River Basin Framework Study should be scheduled for fiscal years 1970 and 1971. (See PSC memo to Director, April 18, 1969.)

1400 - Cadastral Survey

Your allocation is reduced \$6,000; adjust AWP accordingly.

Check past experience to be sure that unit costs and man-months per unit are realistic.

2120 - Recreation Construction

Your allocation has been reduced \$7,000. Plan accordingly.

Recreation construction for FY 1971:

Deschutes River
Cowlake

2230 - Maintenance of Access Roads, Public Domain

Your allocation reduced \$3,000.

Program Services appear too high. Re-evaluate work and adjust.

3100 - PLDR&T

| | | |
|----------------------------------|-----|-----------|
| Owyhee Access #002 | G 1 | \$ 11,000 |
| Owyhee Access #002 | S 1 | 35,000 |
| Star Valley #001 | G 5 | 15,000 |
| Project Total | | \$ 61,000 |
| Easements | | 62,400 |
| Program Services, S&D, Equipment | | 71,700 |
| Special Project | | 3,000 |
| Total Allocation | | \$198,100 |

OREGON (CONT.)

5000 - O&C Grant Lands

Your allocations have been revised to reflect the following adjustments.

5110 - Road Construction and Acquisition, Western Oregon

| | <u>BLM</u> | <u>FHWA</u> |
|--|---------------------------|------------------|
| FY 1970 Advices Allocation | \$411,000 | \$8,761,000 |
| Increase | 500,000 | ----- |
| Transfer to 5120 | (100,000) | ----- |
| Transfer to 5320 | (46,000) | ----- |
| Transfer to 5220 (Increase WO Cooperative Research) | (4,000) | ----- |
| Increase in DSC A&S (5% of \$350,000) | (17,500) | ----- |
| Change in Leave Reserve | | 7,000 |
| Molalla Road Purchase | <u>750,000</u> | <u>(750,000)</u> |
| Revised Oregon Allocation | \$1,493,500 ^{1/} | \$8,018,000 |

^{1/} Does not include \$387,000 FY 1968 FHWA carryover.

Submit the O&C Road Program using the format on page

5120 - Recreation Construction, Western Oregon

| | |
|---------------------------------------|----------------|
| FY 1970 Advices Allocation | \$350,000 |
| Transfer from 5110 | 100,000 |
| Increase in DSC A&S (5% of \$100,000) | (5,000) |
| Change in Leave Reserve | <u>(1,000)</u> |
| Revised Oregon Allocation | \$444,000 |

5210 - Forest Protection, Western Oregon

PWE 310 appears under emphasized. Adjust or explain your reasoning for maintaining PWE 310 effort at PAWP level.

| | |
|----------------------------|--------------|
| FY 1970 Advices Allocation | \$750,000 |
| Change in Leave Reserve | <u>5,000</u> |
| Revised Oregon Allocation | \$755,000 |

5110 - O&C ROAD CONSTRUCTION

For each road project proposed for FY 1970 and 1971, present the following information.

[illegible]

1. Road Name. Enter the name of the road project.
2. Project Number. Enter the project number.
3. System.
 - a. System Number. Enter the System Number.
 - b. System Name. Enter the System Name.
4. Rights-of-Way.
 - a. Enter the number of rights-of-way needed for this project.
 - b. Enter the progress on work of acquiring the rights-of-way as a percentage.
5. Mining Claims.
 - a. Enter the number of mining claims that some action must be taken on to clear.
 - b. Enter the percentage of work completed on mining claim clearance.
6. Project Feature.
 - a. Enter the appropriate Construction Code for the work to be undertaken (1612.72B4a1).
 - b. Enter the number of units to be accomplished.
7. Costs.
 - a. Enter the cost of the project. Costs must be shown for all work regardless of who does the work.
 - b. Enter the total cost for the System.

OREGON (CONT.)

5220 - Forest Development, Western Oregon

| | |
|--------------------------------------|-------------|
| FY 1970 Advices Allocation | \$1,058,000 |
| Increase | 90,000 |
| Increase in DSC A&S | 14,000 |
| Transfer from 5110 | 4,000 |
| Increase for WO Cooperative Research | (4,000) |
| Change in Leave Reserve | 38,000 |
| Revised Oregon Allocation | \$1,200,000 |

The office-lab building (\$18,000) planned for your Horning Seed Orchard and the warehouse (\$18,000) planned for your Merlin Seed Orchard may not be constructed with 5220 funds. They must be programmed and constructed with 2110 funds. Possible alternatives to construction might involve use of vacant Fort Vannoy buildings for warehouses and surplus house trailers or leased buildings for office-labs. Your AWP narrative should discuss and recommend alternatives to construction of the two buildings with 5220 funds.

Submit an AWP which includes Horning and Merlin Orchard operations and equipment replacement within your base 5220 allocation of \$1,200,000. Work included in your base PAWP that will have to be deferred to accommodate higher priority orchard operations should be identified and may be accomplished through a revised AWP if increased O&C receipts become available for use.

5230 - Forest Management

| | |
|----------------------------|-------------|
| FY 1970 Advices Allocation | \$743,000 |
| Increase | 510,000 |
| Increase in DSC A&S | (18,000) |
| Increase for PSC | (16,000) |
| Change in Leave Reserve | 17,000 |
| Revised Oregon Allocation | \$1,236,000 |

5310 - O&C Road Maintenance

| | <u>BIM</u> | <u>FHWA</u> |
|----------------------------|------------|-------------|
| FY 1970 Advices Allocation | \$113,000 | \$1,170,000 |
| Change in Leave Reserve | | (4,000) |
| Funding Shift | 25,200 | (25,200) |
| Revised Oregon Allocation | \$138,200 | \$1,140,800 |

5320 - Operation and Maintenance, Recreation Facilities, Western Oregon

| | |
|----------------------------|-----------|
| FY 1970 Advices Allocation | \$174,000 |
| Transfer from 5110 | 46,000 |
| Increase in DSC A&S | (2,000) |
| Change in Leave Reserve | 2,000 |
| Revised Oregon Allocation | \$220,000 |

UTAH

1110 - Title, Lease and Records Service

Planned man-month cost of \$941 for PWE 200 appears too high. Explain or adjust.

Planned units per man-month appear too high for PWE 310 when compared to actual accomplishments in FY 1968. Adjust or explain.

1210 - Land Classification and Minerals Examination

Your allocation is reduced \$16,000; adjust AWP accordingly.

Program Work Element 341 does not reflect FY 1969 units per man-month accomplishments or man-month experience.

Explain 25 percent increase in PWE 420 units mentioned in your narrative, but not shown on Fomr 1610-25. Base estimates on FY 1969 actual experience.

Because of the limited funds available to the Oil Shale Title Clearance Project, work will not be extended into Utah during FY 1970. Plan to provide approximately ten man-months for other oil shale work and continue charging all such expenditures to the Project Code K00.

1220 - Range Management

Your operating allocation is reduced \$9,000 and \$800 for:

Camera, type III

Table, office

FY 1968 and FY 1969 experience shows your planned PWE 400 man-months are low; also, your AMO acreage planned seems high considering FY 1968 and FY 1969 accomplishments. Reconsider cost per man-months. They appear to be low when compared to current fiscal year costs. Adjust or explain.

Provide in your narrative a statement regarding progress on bringing reported AMP's up to manual requirements.

1240 - Forest Management

Your allocation is reduced \$2,000; adjust AWP accordingly.

UTAH (CONT.)

1260 - Soil and Watershed Conservation

Your allocation has been reduced \$10,000. Prepare AWP accordingly. Unit costs in PWE (old) 310 (new 320) seems low while 612 and 540 appear high. Adjust or explain.

1270 - Protection

Your allocation is reduced \$6,000; adjust AWP accordingly.

1280 - Recreation and Wildlife

Your allocation has been reduced \$25,000.

Your man-month costs in PWE's 220 and 230 appear low. Adjust or explain.

1400 - Cadastral Survey

Your allocation is reduced \$10,000; adjust AWP accordingly.

1700 - Washington, State and Service Center Program Services

Your allocation is increased by \$17,200 to fund the Safety Officer position.

1800 - Cartographic Services

Input cost and man-months per plat is high. Explain.

2110 - Building Construction

No funds available.

2120 - Recreation Construction

Your allocation is reduced \$1,000. Defer work on the Pony Express Historical Site.

Recreation construction for FY 1971:

Vernal District - Green River
Salt Lake District - Pony Express
Fillmore District - Little Sahara

2220 - Recreation Maintenance

Clean up 15 undeveloped sites.

UTAH (CONT.)

2230 - Road Maintenance

Your allocation is reduced \$3,000.

3100 - PLDR&T

| | | |
|----------------------------------|------|---------------|
| Hatch Point #601 | G 17 | \$227,000 |
| Easements | | 8,900 |
| Program Services, S&D, Equipment | | <u>40,400</u> |
| Total Allocation | | \$276,300 |

Due to Congressional commitment to reduce expenditure in FY 1970, do not plan to award contract for Hatch Point Road until June, 1970.

WYOMING

1110 - Title, Lease and Records Service

Based on FY 1969 actual experience, it appears you have under-programmed man-months in PWE 310 and overprogrammed man-months in PWE's 320 and 331.

Your allocation is increased by \$6,500 to fund the controlled position employee detailed to do O&G work.

1210 - Land Classification and Minerals Examination

Your allocation is reduced by \$11,000; adjust AWP accordingly.

Use FY 1969 actual experience in preparing your FY 1970 AWP, especially in PWE's 341 and 430.

Revise either your priority table or Form 1610-25 so that the two agree as to units and man-months.

Because of the limited funds available to the oil shale title clearance project, work will not be extended into Wyoming during FY 1970. Plan to provide approximately ten man-months in your program for other oil shale work and continue charging all such expenditures to the Project Code K00.

1220 - Range Management

Your Equipment Budget is reduced \$4,000 for:

4 radios, personal portable
telephone, interpatching
trailer, snowmobile

FY 1968 and FY 1969 experience shows your planned PWE 410 man-months are low; also, your AMP acreage planned seems high considering FY 1968 and FY 1969 accomplishments. Adjust or explain.

1240 - Forest Management, Public Domain

Your allocation is reduced \$19,000; adjust AWP accordingly. FY 1969 experience indicates the man-month cost in your PAWP is low. Adjust or explain.

1250 - Forest Development, Public Domain

Justify costs per acre planned for site improvement and reforestation. Justify in AWP narrative.

WYOMING (CONT.)

1260 - Soil and Watershed Conservation

Unit cost in PWE 420 appears to be high. Adjust or explain.

1270 - Protection

Your allocation is reduced \$5,000; adjust AWP accordingly.

Submit estimated cost of each fully equipped fire truck to be purchased in FY 1970.

1280 - Recreation and Wildlife

As requested in the Advices, submit a list of the number, type and extent of HMP to be completed FY 1970 (page 106).

Your allocation has been reduced \$6,000; \$1,000 of this reduction must be absorbed by deferring equipment purchases.

PWE's 330 and (old) 340 (new 350) unit man-month costs appear low. Adjust or explain.

Reduce your units in old PWE 800 (new 410) to level suggested in Program Advices. Shift man-months and funds to old PWE 410 (new 531).

Your proposed radio purchase is disallowed. Justify purchase vs. rental of snowmobile.

1700 - Washington, State and Service Center Program Services

Your allocation is decreased \$6,500 for the controlled position employee detailed to do O&G work and charging his time to subactivity 1110.

2120 - Recreation Construction

Your allocation is reduced \$1,000.

2220 - Recreation Maintenance

Your allocation is decreased \$3,000.

2230 - Road Maintenance

Your allocation is reduced \$2,000.

WYOMING (CONT.)

3100 - PLDR&T

| | | |
|----------------------------------|-----|---------------|
| Boulder Creek, Seg. A #173 | G 3 | \$ 35,000 |
| Teton Reservoir #180 | S 2 | 23,000 |
| Billy Creek #047 | S 8 | 30,000 |
| Muddy Mountain Loop #175 | G 1 | <u>26,000</u> |
| Project Total | | \$114,000 |
| Easements | | 13,400 |
| Program Services, S&D, Equipment | | <u>64,400</u> |
| Total Allocation | | \$191,800 |

EASTERN STATES LAND OFFICE

1110 - Title, Lease and Records Service

Total man-months planned represents a substantial increase over your current program. Explain source of man-months or adjust.

Planned man-month costs (\$796 per man-month) are lower than current year costs (\$820 per man-month). Adjust or explain.

Adjust units per man-month for PWE 310 to reflect current accomplishments.

Review costs per unit for PWE's 310, 332 and 342. Adjust to reflect current costs.

NEW ORLEANS OUTER CONTINENTAL SHELF OFFICE

1210 - Land Classification and Minerals Examination

Your allocation is reduced \$1,000; adjust AWP accordingly.

Delete Recreation Inventory entry. Since the beginning of FY 1969, this work has been done under subactivity 1280, PWE 210, for which there is no allocation in your office. If the work pertains to sites which will probably be disposed of, reprogram under PWE 1210-410.

BOISE INTERAGENCY FIRE CENTER

1270 - Protection

Miscellaneous equipment allowance should not exceed ten percent of equipment base or \$1,000.

Subactivity 1270 funds requested for radio equipment in FY 1970 are to be allocated primarily for replacements, not new equipment.

You propose to replace nine personal-portable radios. According to our inventory, BIFC has 14 personal-portable radios.

Submit a list justifying the units to be replaced, date, and the condition of each unit.

Procurement of the Analog Recorder, Shock Tester, Humidity Chamber, and Altitude Chamber is denied as being premature. Present staffing, as well as the outlook for staffing expansion in the reasonably near future, does not warrant setting up a laboratory of the type such equipment would indicate. Further, the amount of testing and development, as based upon personnel and funding, will be kept to a minimum for some time to come.

According to a list submitted by you, an HP-5245L Counter was acquired in 1966, while an FM-7 and an LM-5 frequency meter were acquired in 1960. Justify replacement of counter and the particular meter you plan to replace.

Explain in narrative what is planned in each PWE.

2110 - Building Construction

Delete material and structure work from Equipment Budget and show under this activity.

2210 - Maintenance of Buildings

Discuss in a narrative the anticipated annual maintenance costs for yards, ramps, and outside storage.

DENVER SERVICE CENTER

Preliminary Annual Work Plan is approved except for the following activities:

1400 - Cadastral Survey

Your operating allocation is reduced by \$50,000 and equipment by \$4,300 for:

Radios
Calculators
Chain Saws
Typewriter

Submit plan for Eastern States.

1600 - Division of Organization and Manpower

Plan on 40-50% of the time being spent on specific assignments from the Washington Office. Such assignments will pertain to the functions assigned to the Division of Records Systems and the Division of Management Research. Assignments will include participation in functional evaluations scheduled by the Washington Office.

Obtain Washington Office approval or guidance in advance of scheduling studies or projects with probable impact beyond the Service Center area.

The manpower allocation specified above include the following Records Systems assignments. As other assignments are made, they will be outlined to you on Form 1200-1 or other appropriate documentation:

1. Conduct MA Functional Evaluations in at least two states including the state office and at least two district offices. Coordinate scheduling with the Division of Records Systems.
2. Install and monitor the Bureau Records Management System in the Service Center and in at least two states.
3. Develop a standard Bureau photo-filing system which will include all types of photos in use within the Bureau.
4. Assist in the operation and monitor the Incentive Awards Program.

DENVER SERVICE CENTER (CONT.)

1600 - Division of Organization and Manpower (Cont.)

5. Continue with development of Service Center local forms management program.
6. Review present library filling systems and consider whether alternate systems are desirable.

1700 - Washington, State and Service Center Program Services

Range Management Staff

The following assignments are to replace those shown in the Preliminary AWP.

Project

AMP Benefits

ADP

- (1) AMP Studies-Benefits
- (2) Applications-Billings
- (3) AMP Statistics

Animal Conversions

Range Condition

AMP Field Reviews

Management Criteria

Plan to attend coordination meetings as follows:

September 30 through October 2, 1969, at PSC

March 18 through March 24, 1970, at DSC

Do not plan more than one man-month in the functional evaluation category. Man-months released by this restriction will be used to cover AMP reviews.

DENVER SERVICE CENTER (CONT.)

1700 - Washington, State and Service Center Program Services (Cont.)

Soil and Watershed Staff

Prepare your 1970 AWP in accordance with your PAWP as amended by your March 27, 1969, memorandum to the Chief, Division of Watershed.

Wildlife Staff

Delete the IMM of project assignment work identified as "Fisheries habitat planning needs" and re-distribute to other projects or work load.

Recreation Staff

Follow up to assure completion of CSU Campground Prediction Model.

Develop complete and comprehensive staff studies on:

Feasibility of implementation of Bureau computerized recreation information system, including inventory of recreation resources and visitor data.

Lands Staff

Use your 1970 PAWP as a basis for your FY 1970 AWP. The staff commitment for Major Program Elements appears proper. However, some changes in priority emphasis and SC Assignment Worksheets are necessary. The following changes should be considered in preparing your AWP submissions:

State Reviewing Appraiser Evaluation should be a part of the Washington Office functional evaluation program. Consider SC training effort, on-the-job and assistance to State Offices.

Appraisal training is being reworked. The man-months shown are approximately correct.

Study of Ski Lift Recreation Values on PD should be considered along with overall SLUP and R&PP elements.

DENVER SERVICE CENTER (CONT.)

1700 - Washington, State and Service Center Program Services (Cont.)

Lands Staff (Cont.)

Location of Cadastral Records and State Selection Base Inventory continue low priority and may be postponed because of other work.

Land Office Procedures and Manual Revisions are high priority and should be emphasized.

Manual Conversion and preparation should include 2200 Exchanges and 2300 Withdrawals and Revocations.

Minerals Staff

Your PAWP should be revised to include 12 additional man-months in FY 1970 to accommodate one additional Mineral Specialist.

Revise Assignment Worksheets to be more specific and descriptive regarding man-month requirements, completion dates, and recommended procedure.

Priority consideration for project assignments should be as follows:

1. L&M Training Program - Plan for continued participation, including instruction at Phoenix. Make necessary refinements in course 402 as a result of experience gained during conduct of first course. Complete development of course 401 by December 31, 1969, or sooner if possible.
2. Mineral Leasing Procedures - Evaluation of needs, leasing units, minimum bids, etc.
3. Revision of Existing Manuals and Preparation of New Manuals - Outline your proposed course of revisions in view of existing needs. Plan for one man-month detail to Washington Office in first third to establish or confirm priorities for overall updating of Directives.
4. Manual Directives and Training Course for Surface Protection, 43 CFR 23 - Will be coordinated by Washington Office. Plan to assist in one-week Workshop in August.

DENVER SERVICE CENTER (CONT.)

1700 - Washington, State and Service Center Program Services (Cont.)

Minerals Staff (Cont.)

5. Mineral Resource Activity Planning
6. Regional Planning for Oil Shale Development - Defer indefinitely.

1800 - Cartographic Services

Plan PWE's for Program Services in accordance with BLM Manual 1634.05C14 and work actually to be carried out.

2110 - Building Construction

With reduction of work for Job Corps, plan to accomplish plans, design and specification of all types of BLM buildings except offices.

2120 - Recreation Construction

Submit required list of projects to be worked on.

Identify work by appropriate PWE rather than only PWE 100.

Your allocation is decreased \$1,000.

PORTLAND SERVICE CENTER

1120 - Records Improvement

Reassess requirements for the California preliminary data assembly work and reprogram any funds and manpower which will not be needed for completing the California CDI.

1400 - Cadastral Survey

Your operating allocation is reduced by \$10,000 and equipment by \$17,000 for:

Distance Measuring Device
Electric Calculator
Theodolite

Consider either moving unfunded portion of your staff to the States or seeking more contributed or reimbursable work.

1600 - Division of Management Analysis

Plan on 40-50% of the time being spent on specific assignments from the Washington Office. Such assignments will pertain to the functions assigned to the Division of Records Systems and the Division of Management Research. Assignments will include participation in functional evaluations scheduled by the Washington Office.

Obtain Washington Office approval or guidance in advance of scheduling studies or projects with probable impact beyond the Service Center area.

The manpower allocation specified above include the following Records Systems assignments. As other assignments are made, they will be outlined to you on Form 1200-1 or other appropriate documentation:

1. Continue with installation and operation of Bureau-wide microfilm system for preservation of Cadastral Survey Field Notes.
2. Monitor installation of new records system in Idaho and California, including necessary orientation and instructions to the state and district offices.
3. Assist in the operation and monitor the Incentive Awards Program.

PORTLAND SERVICE CENTER (CONT.)

1600 - Division of Management Analysis (Cont.)

4. Continue with installation and monitoring of Bureau Records Management System in states in your service area. Install system in Portland Service Center.
5. Continue with development of Service Center local forms management program. Explore system for signs location and maintenance records.
6. Continue paperwork management reviews of field offices on a rotation basis.

1700 - Washington, State and Service Center Program Services

Your allocation is increased by \$88,000 to fund the needs identified in your PAWP narrative.

Range Management Staff

The following assignments are to replace those shown in the PAWP.

Project

AMP Benefits

Procedure for Collecting Phenological Data

AMP Field Reviews

Management Criteria

Grazing Systems (Semantics and Approach)

Interagency Agreements

Closure Procedures

Plan to attend coordination meetings as follows:

September 30 through October 2, 1969, at PSC.

March 18 through March 24, 1970, at DSC.

PORTLAND SERVICE CENTER (CONT.)

1700 - Washington, State and Service Center Program Services (Cont.)

Range Management Staff (Cont.)

Do not plan more than one man-month each in the functional evaluation category. Man-months released by this restriction are to be used to cover AMP reviews.

Forestry Staff

Develop a plan for dealing with current and anticipated forest management problems and issues in Western Oregon.

Develop Forest Economics Manual and coordinate release under 9520.

Soil and Watershed Staff

Use your 1970 PAWP as a basis for your FY 1970 AWP. Reflect the changes needed to compensate for the time which will be spent by the staff on the special Alaska Pipeline study.

Wildlife Staff

The project assignment, "antelope Life History and Habitat Requirement" manual is a priority item. Schedule to complete in FY 1970.

Recreation Staff

Develop and submit to WO (370) text for signs and posters in conformity with new outdoor recreation regulations.

Develop complete and comprehensive staff studies on:

Winter recreation opportunities and activities on Bureau lands.

Water-oriented recreation opportunities and activities on Bureau lands.

Off-road vehicle use activities and opportunities on Bureau lands.

Lands and Minerals Staff

The staff commitment for Major Program Categories appears proper. The following are comments on your Assignment Worksheets.

Appraisal Training - Being reworked. The man-months are approximately correct.

PORTLAND SERVICE CENTER (CONT.)

1700 - Washington, State and Service Center Program Services (Cont.)

Lands and Minerals Staff (Cont.)

Rights-of-Way - All the staff commitment for rights-of-way appears only in the Technical Training category. Review to see if a portion should be in the Technical Assistance or other categories. Submit SC Assignment Worksheets for:

Guidelines for the use of 44LD513.

Procedures for handling Road Use Trespass, including required additional regulations or legislation.

1800 - Cadastral Survey

Work for Activities 2120, 3100, 5110, 5120, etc., should be done by them, with their funds and planned by them. Adjust plan accordingly.

Code cadastral survey work to PWE 700.

2110 - Building Construction

Explain in detail work to be accomplished in each PWE and how many man-months will be used to do each PWE.

2220 - Recreation Maintenance

\$5,000 earmarked for bridge inspection training has been deleted. Plan for this work under 3100.

2230 - Maintenance of Access Roads, Public Domain

Explain work to be accomplished.

You are allocated \$2,300 to conduct reconnaissance, survey and project work set out in your 9700 PAWP. Submit an AWP.

Montana

Pryor Mountain Wild Horse Range - add:

3. Continue the management studies and range use supervision now underway.

Oregon

1280 - Recreation and Wildlife

Change the \$13,000 reduction to \$14,000.

5000 - O&C Grant Lands

The increase in O&C receipts experienced in the latter part of FY 1969 and anticipated for FY 1970 makes it necessary to revise our budget request to Congress. For this reason, we are asking you to prepare your FY 1970 AWP within the following guidelines.

The fund allocations contained in the AWP Directives are structured upon the present budget request to Congress plus the additional \$1,100,000 which Bureau of the Budget has approved for increasing O&C timber sales. You should prepare an AWP at the AWP Directives level with the following revisions to the subactivity funding layout in the narrative section of the AWP Directives:

1. Increase subactivity 5230 funds \$115,000 by shifting from within Oregon's present 5000 Activity allocation.
2. Reduce Oregon's 5000 Activity allocation by \$21,000 which will be shifted to subactivity 5120 in Portland Service Center.

The increased O&C funds which we anticipate will be made available for obligation in FY 1970 are derived from the following sources:

1. Increased unobligated balance from FY 1969 due to higher than anticipated receipts:

| | |
|---|------------------|
| Presently estimated unobligated balance | |
| FY 1969 | \$4,020,000 |
| Planned in budget request | <u>2,100,000</u> |
| Increase over budget request | \$1,920,000 |

2. Increased funds due to increased receipts in FY 1970:

| | |
|---|--------------------|
| Total estimated receipts FY 1970 | \$68,000,000 |
| 25% of FY 1970 receipts | \$17,000,000 |
| Approximate FS share of receipts (14%) | <u>-2,380,000</u> |
| BLM share of receipts | 14,620,000 |
| Planning level - FY 1970 AWP Directives | <u>-12,527,500</u> |
| Balance to be planned | \$ 2,092,500 |

You should now prepare an annex to your AWP for the total anticipated fund increase of \$4,012,500 shown above, less five percent GAE for any funds which you decide are to be used by BLM. Your plan should be prepared on separate forms for the amount in your AWP Directives and for the \$4,012,500 increase. Your plan must be prepared in this manner so that we can use this information in preparing our budget increase request to BOB and so that the increase program can be readily deleted from the FY 1970 AWP if the increase proposal is not approved.

Remember to provide in the increase portion of your AWP for compensating allocations to offset the shifts of \$115,000 to 5230 and the reduction of your base allocation by \$21,000 which was detailed above.

5220 - Forest Development, Western Oregon

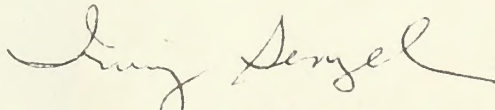
The \$14,000 shown as an increase in DSC A&S should be a minus \$4,000. Revised Oregon allocation is \$1,182,000.

Wyoming

1280 - Recreation and Wildlife

Change the \$6,000 reduction to \$7,000.

AWP submission due dates remain unchanged.


[APR 1970]

DISTRIBUTION:

| | | |
|----------|---------|----------|
| 100 - 3 | 500 - 2 | 430 - 2 |
| 200 - 5 | 520 - 2 | 412 - 5 |
| 300 - 15 | 540 | 510 - 30 |
| 400 - 5 | 140 - 2 | 560 - 30 |

Form 1279-3
(June 1984)

BORROWER

JK
870
.L3
L36
1970
1970
1970 Annual Work Pla

DATE
LOANED

BORROWER

USDI - BLM

Bureau of Land Management
Library
Bldg. 50, Denver Federal Center
Denver, CO 80225

FY 1970 AWP DIRECTIVES - DISTRIBUTION OF COSTS, ETC.

| Denver Service Center | | A&S | Engr. |
|---------------------------|--|-------------|-----------|
| 1600 | General Administration..... | \$1,450,000 | \$ --- |
| 1110 | Title, Lease and Records Service..... | --- | --- |
| 1120 | Records Improvement..... | --- | --- |
| 1210 | Land Classification & Mineral Examination..... | --- | --- |
| 1220 | Range Management..... | --- | --- |
| 1230 | Forest Management, W. Oregon..... | --- | --- |
| 1240 | Forest Management, P. D. | --- | --- |
| 1250 | Forest Development, P. D. | --- | --- |
| 1260 | Soil & Watershed Conservation..... | --- | 40,000 |
| 1270 | Protection..... | --- | --- |
| 1280 | Recreation and Wildlife..... | --- | --- |
| 1290 | District Program Services..... | --- | --- |
| 1400 | Cadastral Survey..... | --- | 85,700 |
| 1700 | State, S.C. & W.O. Program Services..... | 1,505,000 | --- |
| 1800 | Cartographic Services..... | --- | 173,000 |
| 2110 | Buildings Construction..... | 38,000 | 14,000 |
| 2120 | Recreation Construction..... | 6,000 | 9,000 |
| 2210 | Buildings Maintenance..... | 11,000 | 3,000 |
| 2220 | Recreation Maintenance..... | 26,000 | 6,000 |
| 2230 | Roads Maintenance..... | 42,000 | 5,000 |
| 3100 | Access Roads..... | 170,000 | 73,000 |
| 5110 | Road Construction..... | 67,500 | --- |
| 5120 | Recreation Construction..... | 21,000 | --- |
| 5210 | Forest Protection..... | 34,000 | --- |
| 5220 | Forest Development..... | 56,000 | --- |
| 5230 | Forest Thinning & Salvage..... | 63,000 | --- |
| 5310 | Operation & Maintenance, Roads..... | 5,000 | --- |
| 5320 | Operation & Maintenance, Recreation..... | 11,000 | --- |
| 8100 | Range Improvements, P. D. | 86,000 | --- |
| 8200 | Range Improvements, L. U. | 3,000 | --- |
| 9310 | MRB Land Classification..... | 99,000 | --- |
| 9320 | MRB Cadastral Survey..... | 8,000 | 161,000 |
| 9600 | Blister Rust Control..... | 4,000 | --- |
| 9700 | Forest Pest Control..... | 3,000 | --- |
| 9800 | Cadastral Survey..... | 12,000 | 108,000 |
| Total..... | | \$3,720,500 | \$677,700 |
| Permanent Positions..... | | 306 | |
| Controlled Positions..... | | --- | |
| Man-Months..... | | 3,641 | |
| Travel Ceiling..... | | \$ 300,000 | |

NOTE: Planning figure for Administrative Financing Transfer (1300) is (\$1,120,200)

